

Croquet NSW Treasurer's Report – March 2023 Board

December Financial Results

The December Financial results are still with the auditor but I expect accounts for signing this Wednesday and then my report for the Annual report will be available by Monday. The audit has revealed an adjustment for GST on state team accommodation as well as a provision for the board approved purchase of Gateball equipment following the Gateball Championships. This brings the loss for the year to \$(2,038).

We need to approve another director to sign the accounts.

Action: Approve the Treasurer and one other director to sign the accounts

February Financial Results

The major movement in funds over February was the receipt of funds from the Office of Sport. I have continued to assume that this money will be available to support our ongoing expenses rather than allocated to a governance review.

Balance Sheet Movement	Feb 23	Jan 23	Dec 22	Jun 2022	Jun 2021
Bank Accounts	304,287	284,931	331,527	549,491	331,527
Aust Unity Trust (Healthcare Property)	0	0	0	0	250,000
Cromwell Trust (Direct Property)	0	0	0	0	2,103
Term Deposits	345,967	345,967	345,967	95,747	0
Bank and Investments	650,254	630,898	677,494	645,238	583,629
Other Assets	14,327	15,333	32,289	64,353	10,347
Total Assets	664,581	646,231	709,783	709,591	593,976
Total Current Liabilities	-13,679	-10,661	-45,698	-19,463	-162,413
Coaching Accreditation	0	0	0	0	0
Player Pathway to Excellence	0	0	0	0	0
Covid 2020 Grant due 30/6/2023	-52,375	-52,375	-61,591		
Covid 2022 for CNSW due 30/6/2024	-41,000	-41,000	-41,000	-140,615	0
Covid 2022 Grassroots to be refunded	-14,124	-14,124	-14,124		
Total Liabilities	-121,178	-118,160	-162,413	-160,078	-162,413
Net Assets	543,403	528,072	547,371	549,513	431,564

The financial results for the month are:

Profit and Loss January 2023 To February 2023	YTD	Same Period Last Year	Forecast for 2023	Forecast for 2024
Total Income	41,493	12,735	305,743	281,344
Total Expenses	45,551	5,212	302,565	260,836
Profit	-4,058	7,523	3,179	20,508
being....				
Operating Profit			5,706	15,024
Building Fund			(2,527)	5,485

Full detail is provided at the end of this report. It is difficult to compare with last year as the accruals had not been done for insurance in 2022, and 2023 includes renovation costs as well as receipt of the Office of Sport annual grant.

More details on the forecast numbers are provided below, but first affiliation fees need to be discussed.

Affiliation Fees – ACA and CNSW

ACA has advised a change in the way CNSW is invoiced for affiliation fees. Invoicing is now quarterly and there is no proportional fee for new members. It makes sense for CNSW to follow this timing. This will ensure that clubs review the data provided to the ACA has ACA have provided limited time for clubs to confirm data. The review process is yet to be confirmed by ACA and no doubt will need to reflect the reality of how clubs are managed.

At the February 27 board meeting the board approved the separation of Affiliation fees into ACA fees and CNSW fees.

ACA has determined that the following process will be applied:

1. ACA will charge \$8.00 per player each quarter
2. New players during the 2023 calendar year will be charged \$32 less any amounts paid under 1. above. A new player in December will have to pay \$32, as will a new member in June or January. From an administration point of view, ACA have advised that this means Q1 new players have 4 regular payments of \$8 hence no additional charge for the calendar year. Q2 players will pay three payments of \$8 by the end of the year and therefore need an additional fee of \$8. In Q3 the additional fee is \$24 and in Q4 it is \$32.
3. If a club has a 1 July renewal date, then a new player in October will need to pay \$32 in 2023 plus another \$16 in 2024 before the new renewal is due. Conversely a new player in January will just need to pay \$16. This would be difficult to explain and just seem like bureaucracy gone mad. A club with a 1 January renewal date just needs a payment of \$32.

I have not received the practical instructions and there are inconsistencies in the administration guideline. There are also problems with including late changes to data as clubs process lost members.

However, there are some principles that we can decide now:

1. The actual cost of ACA affiliation should be separately identified and invoiced to clubs
2. CNSW should invoice at the same time i.e., quarterly rather than six monthly. There should be no additional charge for new members, just the quarterly charges. This means a quarterly charge of \$4.50 per player for Q1 and Q2 and \$5.50 per player for Q3 and Q4. The total for ACA (\$32) and CNSW (\$20) is \$52.

For clubs this means no change in what is charged for an existing member. There are changes for new members. For ACA there will be an additional charge for new players. For CNSW some Q2 and Q4 new players will pay an extra quarterly payment. It is also important that the ACA data is verified as soon as possible. This is Option 1.

An alternative basis would be to increase affiliation fees for all members but continue with quarterly billing. I estimate that CNSW would need quarterly fees of \$12.50, \$14.50, \$14.50 and \$14.50 for a total of \$56 compared with \$52 planned. The total for Q1 and Q2 would be \$27 compared with \$25 expected. In 2024 the fee would be \$14.50 assuming no increase in ACA fees giving a total of \$58 compared with \$54 planned. We could make a notional split between ACA and CNSW. There is a risk that too many new members would cost CNSW but too few would profit CNSW! This is Option 2

Discuss Option 1 or 2.

Motion: Clubs be sent an email explaining the new process (Option 1 or 2) before the invoice is issued in March. The wording to be approved by the Treasurer, Secretary and Chair but with all board members copied on the correspondence.

2023 Forecast

The financial forecast has been updated to include the new ACA affiliation basis and quarterly timing. The CNSW fees have been separately identified. Importantly, this forecast assumes that CNSW can use the Office of Sport Grant to finance Tempe costs or other costs.

The forecast also assumes an increase in member affiliation fees to \$52 for 2023 (\$25 at 31 March and \$27 at 30 September and \$54 for 2024. It should be noted that member insurance costs of \$2 per member are now included in the affiliation fee. These costs were previously charged as an equal charge per club.

State team expenses have been reduced for the ISS and going forward, resulting in the forecast being reduced to \$17,000 even though the board believed that \$16,000 was a more reasonable number.

State Team Expenses

The February 23 board meeting reduced the State team expense basis by restricting clothing to \$500 and eliminating the dinner subsidy. In addition, the Treasurer was requested to recommend a new basis for Training expenses.

The current training expense budget is a maximum of \$2,000 (was \$1,000 until 2021) reimbursing lawn costs and full travel costs as with the travel allowance or full airfare. If the total is more than \$2,000, claims are reduced proportionately.

My proposal is to reduce the budget to a maximum of \$1,500 and include travel and accommodation on the same basis as for the state competition i.e., the mileage bases (with a limit of 50% of airfare) plus \$50 per night accommodation. This budget only applies to State Team training for approved State Team members (10 players), not state squad training.

Motion: Proposal to reduce training budget to \$1,500 as described

Expenses for Approval

The January invoice from Pye is \$2,464.56 (\$2,240.51 excluding GST). This includes \$1,260 for repairs to the irrigation system which was required before the renovation. The total is less than the Pye budget.

Motion: Pye Invoice be approved

Membership

There are now 3,181 affiliated players plus 11 juniors compared with 2,987 and 5 juniors a year ago. There are 69 non playing members who are not affiliated with ACA.

Steve Miles,

CNSW Treasurer

Profit and Loss January 2023 To February 2023	YTD	Same Period Last Year	Forecast for 2023	Forecast for 2024	Comments
Income					
Affiliation Fees Collected - CNSW	0	0	57,773	61,795	Increase in CNSW fees to \$20 in 2023 and \$22 in 2024
Affiliation Fees Collected - ACA		0	101,818	104,873	ACA fees as invoiced
Office of Sport Grant	15,000	0	15,000	15,000	This may be lost
Office of Sport Grant Income Recognised	9,216	0	75,715	41,000	Balance of 2020 grant to be spent 2022/23
HQ Lawn & Equipment use	573	1,084	7,891	8,128	Income from CRCC and Corporate Hire and CNSW
Insurance Levies	10,690	6,274	10,690	11,224	Higher cost recovery for Child Abuse Insurance
Investment Income	460	291	12,125	12,125	
Merchandise Profit	91	95	500	500	
AC Nationals Income	0	710	0	0	Eire Cup Receipts plus dinner plus ACA Income
Movement in the Value of Investments	0	0	0	0	
Tournaments	5,232	4,191	24,000	26,400	Covid in 2021
Other small items	232	91	232	300	
Total Income	41,493	12,735	305,743	281,344	
Expenses					
Accounting Fees	0	0	800	800	GST returns
ACA Affiliation Fees	0	0	92,364	95,135	
ACA New Member Extra		0	9,455	9,738	
ACA Entry fees	0	545	2,000	2,000	
Audit Fees	0	0	1,900	2,000	
Bank Charges	0	0	100	100	
Club Lawn Hire	450	1,704	11,435	12,000	
Coaching Expenses	0	0	1,500	2,500	Coaching rollout
Computer Expenses	135	127	3,500	3,675	Extra email costs
Depreciation	0	0	4,000	4,200	Add New Croquet Balls to existing depreciation
Office of Sport Club 2022 Grass Roots Funding	0	0	0	0	All paid out
2020 Covid Funding grant payments	9,216	0	75,715	41,000	Matched by Income
HQ Overheads	62	0	700	840	Internet
Corporate Insurance	15,304	0	15,304	15,615	
IT Fees	0	0	0	0	Assume website against grants in 2023
Tempe Costs	19,723	1,791	55,543	39,768	\$15,500 in Jan 2023 plus \$40,043 Budget, no contingency
2022 AC National Championships	0	0	0	0	
Croquet Equipment	-0	0	1,200	2,200	New Balls to be depreciated
Postage	11	0	500	500	No printed newsletter or annual reports
Printing & Stationery	0	0	500	500	
Publicity	0	0	0	0	to be funded from grants
Referee Instruction & Exam	140	126	300	300	
Sport NSW	0	0	500	500	Annual subscription
State Teams	91	0	17,000	18,190	Higher costs due to WA
Suspense	0	176	0	0	
Sundry Expenses	40	0	500	1,000	
Tournament Expenses	0	73	250	250	
Travel & Accomodation	239	115	5,000	5,350	Board BP, Coaching, Board Travel
Trophies	141	556	2,500	2,675	Engraving and Pins
Total Expenses	45,551	5,212	302,565	260,836	
Profit being....	-4,058	7,523	3,179	20,508	
Operating Profit			5,706	15,024	
Buiding Fund			(2,527)	5,485	