

**Minutes of Ordinary Meeting of Council of Croquet NSW Inc  
held on 30<sup>th</sup> August 2014 at Concordia Club at 10.10am.**

**PRESENT:**

President: J Compton  
Senior VP: A Sharpe  
Junior VP: W Fothergill  
Secretary: S Thornton  
Treasurer: J Eddes

**DELEGATES:**

Ballina Cherry St	R Compton		
Bathurst	W Haines	Nelson Bay	S Thornton
Branxton	J McDonald	Orange	H James
Cammeray	D Stanton	RSGC	J Dobell-Brown
Canberra	A Sharpe	Strathfield	H Smallbone
Chatswood	R Thomas	Sutherland	J Midgley
Coogee	R Elliott	Sydney	W Fothergill
Dungog	P Gentle	Toronto	W Munns
Eastwood	S McLachlan	Urunga	B Piggott
EDSACC	P Wood	Wagga Wagga	J Nichols
Forster	P Coles	Wollongong	E Coles
Hurstville	J Love		
Jamberoo	H Howe		
Killara	L Munro		
Macquarie City	B Smith		
Maitland	J Compton		
Manly	M Jones		
Marrickville	R Flint		
Mosman	M Lehmann		
Mt Sugarloaf	B Wild		
Myall Park	P Smith		

**NON-DELEGATES**

Eastwood	M Foster
Toronto	M Munns
Sutherland	J Eddes

**APOLOGIES:**

R Evans – Jamberoo  
M Sawers – Nowra  
Roseanne White - Manly

1. The President opened the meeting and established there was a quorum present.  
Apologies as listed above.

2. **MINUTES OF THE PREVIOUS MEETING** were taken as read. The Secretary moved, Macquarie City seconded that the minutes of the previous meeting be accepted.

**3. BUSINESS ARISING FROM THE MINUTES**

3.1 **Outcome of deliberations on creating an appeals process under the CNSW Selection Policy:** thanks were extended to Alix Verge and Ros Johnstone for their work on this. They have recommended that before an appeals process can be applied, the CNSW Selection Policy needs to be updated. The new Executive will follow this up.

3.2 **Status of the ACA Draft Strategic Plan:** the ACA Strategic Plan is in its final stage – it will take the sport to a 5 year direction, including marketing, sponsorship, branding, communication with the state bodies, duties of the Executive. It is expected to be adopted at the ACA Council meeting on September 15<sup>th</sup>. All states had a representative on the committee. Once finalised, the NSW Strategic Plan will flow on from this.

3.3 **Presentation luncheon and venue:** this is still under discussion. It is not possible to hold it at Concordia Club as they have a previous booking .

3.4 **New clubs and matters relating to unaffiliated clubs:** Cessnock club is now affiliated, queries from Nambucca Heads, Coutts Crossing, Forbes, Camden.

3.5 **Other business arising:** Wagga Wagga questioned the use of Atkins Quadway hoops, which were not used for the AC Selectors 10, but were used for the GC Handicaps recently held in Canberra. The use of these hoops is being discussed by the Tournament Committee.

#### 4. REPORTS

4.1 President's report is in the CNSW Newsletter. The President thanked Nick Chapman for his service to CNSW, especially as chair of the Future Directions Working Group. Nick has resigned from all positions due to ill health. The Executive has decided that pennants badges will be retrospectively awarded to AC and GC Pennants winners from 2008. A member of the Executive will visit clubs involved to make the presentation.

4.2 Treasurer's Report – the treasurer presented a provisional report to 31<sup>st</sup> August. He reported that affiliation numbers are similar to the previous 12 months. The treasurer moved, Marrickville seconded that the report be accepted.

4.4 Committee Reports – as per reports circulated.

Further to the Facilities Management report, John Eddes reported that the demolition of the shed is still not complete, but that all rubbish from the shed had been removed from the premises. Concordia Club is working with us to prevent their patrons from disturbing tournament play. The Tournament Committee has written to the Concordia Club thanking them for their co-operation. There was a suggestion that CNSW display large signs showing 'Match in Progress'.

Further to the Tournament Committee report, David Stanton reported that the draft calendar for 2015 has been sent out to club secretaries, clubs are now asked to send in details of their events to fit into the program. Urunga noted that every other sport in Australia does not hold events on Anzac Day, and said it showed disrespect to schedule the GC Women's Open on that date, especially as it was the 100<sup>th</sup> anniversary next year.

5. **Correspondence** – the Secretary moved, Mt Sugarloaf seconded, that the correspondence be accepted.

6. **Business arising** from correspondence – there was no business from correspondence.

#### 7. General Business

7.1 **Tempe / HQ Future Directions working group** – Roberta Flint thanked clubs and members who had completed the survey and providing comments. 364 members and 49 clubs responded, with widely divergent views. Although some people had problems with the survey, Roberta pointed out that she did all she could to help anyone with problems. Further analysis will be done. A report is expected by the end of the year. More information was requested on the site being considered at Riverstone, eg. cost, parking, office space, to enable more informed decisions by members.

7.2 **Motion from the Executive regarding splitting the Selection Committee into separate AC and GC selection committees:** The Executive moved, Myall Park seconded, **"That CNSW forms two Selection Committees, an AC and a GC Committee. Each committee would ideally have 5 members who are suitably qualified and interested with a chairperson being elected by each committee. The committees shall have a different chairperson"**. Passed. It was pointed out that this would need a change to the by-laws.

7.3 **Motion from Canberra Club on the process for awarding CNSW events to clubs:** Canberra moved, Wagga seconded **"That all Clubs affiliated with Croquet New South Wales be provided with the opportunity to bid for all events that are determined by the Tournament Committee to be held at venues other than CNSW HQ (Tempe).**

- 1) **That Croquet NSW conduct an open and transparent process to determine which Clubs are selected to host events, including (but not limited to) the following criteria:**
  - a) **Lawn accessibility and standard;**
  - b) **Quality of facilities, including equipment;**

- c) Ability of the Club to manage the event; and
- d) How often a Club has hosted a CNSW event in the past five years.

2) That this and other criteria as determined by the Executive be published and made available to Clubs, along with the relevant process, including who has responsibility for awarding events to Clubs.

**That this approach, outlined in this motion, be applied to all future events commencing with the 2015 Calendar.”**

Wagga – hosting CNSW events opens up the possibility of obtaining government grants to improve facilities.

Strathfield – hosting CNSW events develops local players and managers.

Tournament committee – criteria used are interest, enthusiasm, commitment to run an event, ability to encourage players not willing to play at Tempe to participate, suitable lawns, club members willing to give up the use of their lawns for the duration of the tournament.

The motion was passed.

7.4 The Executive recommends that clause 7.6 of the handbook is changed to allow the accounts to be “reviewed” rather than audited. The treasurer moved, Nelson Bay seconded that the following draft motion be put to a special meeting - **To amend clause 7.6 by deleting the words ‘duly audited’ and inserting a sentence at the end; ‘The accounts should be audited if required by legislation or Government authority; otherwise they should be reviewed’.**

Treasurer – it is not a requirement for our Sport and Rec grant that the books be audited, and there is no direct benefit to CNSW for an audit to be done, and the cost to do an audit is high. It is recommended that a review or inspection by a voluntary person with accounting expertise be done to ensure such things as that the bank balance is legitimate, and large items (eg affiliation fees, lawn maintenance) are reasonable.

The motion was passed, with dissent from Macquarie City, who requested that more explanation be provided with the notice of motion so that a more informed decision be made on voting by clubs.

7.5 Draft Volunteer Policy. No progress in this area.

7.6 Formation of separate AC and GC Referee Committees. The chair of these committees will recommend appointments to the committees.

7.7 Coordinated regional coaching/refereeing workshop/training calendar for 2014-15 for both AC and GC. This is still under discussion by the Executive.

7.8 Croquet Banners. No further progress on this.

## **8 OTHER BUSINESS**

8.1 Submission on review of Golf Croquet Handicap System from Wal Mills. The Secretary to advise Mr Mills that this proposal has been passed on to the ACA, as the handicapping system is not controlled by CNSW.

8.2 Working with Children Check – run by the Office of Children’s Guardian, the aim is to ensure the safety of children. Any member of a NSW club who has contact with children within the sport must do a ‘working with children’ check. Details on how to apply are on the website <http://www.kids.nsw.gov.au/Working-with-children.New-Working-with-Children-Check> There is no cost for volunteers. CNSW will keep a register of volunteers who have completed the process – members should forward their approval number to CNSW.

8.3 The Secretary informed the meeting that all clubs will receive an information pack on how to communicate with CNSW, with emails to secretary, office, president, etc.

Meeting closed 11.35.