



**MINUTES of ORDINARY MEETING OF COUNCIL**  
 Held on Saturday 6<sup>th</sup> December 2014 at The Lakemba Club

1. Meeting opened 10.25 am
2. Attendance and Apologies

**Executive Present:**

*President: Tony McArthur*  
*Senior VP: Alison Sharpe*  
*Secretary: Steve Thornton*  
*Treasurer: John Eddes*

<b>DELEGATES:</b>	<b>NON-DELEGATES:</b>
Ballina Cherry St: Robyn Compton	Forster: Elaine Coles
Bathurst: W Staines	Eastwood: Yvonne Ticehearst
Cammeray: David Stanton	
Canberra: Peter Freer	
Chatswood: Richard Thomas	
Dungog: Pam Gentle	<b>APOLOGIES:</b>
Eastwood: Margaret Foster	VP: Brenda Wild
Epping: Ken Poole	IPP: John Compton
Foster: Peter Coles	Blue Mountains
Macquarie City: Bev Smith	EDSACC: Pauline Woods
Manly: David Gibson	Jamberoo: Roger Evans
Marrickville: Roberta Flint	Killara: Lindsay Munro
Myall Park: Peter Smith	Mosman: Mary Gibson
Nelson Bay: Steve Thornton	Taree: Phil Sage
Nowra: Margaret Sawers	Urunga: Barb Piggott
Queanbeyan: Alan Honey	
RSGC: Jean Dobell-Brown	
Strathfield: Heather Smallbone	
Sutherland: Jan Midgley	
Sydney: Wendy Fothergill	
Toronto: Bill Manns	
Wagga Wagga: Jim Nicolls	

**3. Minutes of the previous meeting held on 30 August 2104.**

Motion to accept as a true and accurate record of the previous meeting moved by Dungog; seconded by Sydney. Motion carried

**4. Business arising from the previous minutes**

4.1. *ACA Strategic Plan* – Steve Thornton, reported ACA plan has now been approved.

Three working groups under the plan have now been convened:

- Constitution Review
- Marketing & Promotion
- Participation

The constitution working group has proposed a modernised constitution, some change around incorporation and having a review of office bearers. There will be six voting members (states) and the council technically eliminated. Draft changes are to be provided to the ACA executive prior to the next ACA AGM. Proposed changes would have little impact on the state associations beyond a need for updating their constitutions to “modernise” them. There is consensus across the states around the changes and for probable distribution to state councils for consideration in February 2015.

4.2. *Update on the selection policy*: Steve reported that the ACA has promised a forum on eligibility but this has not yet occurred.

4.3. *Croquet banners*: Alison updated re proposed design which a “feather” design and is the same as Croquet SA has been using. NSW will use blue with white writing and 3.5meter size preferred. CNSW will purchase 10 which will be available to any club hosting a CNSW event. Cost \$150@.

**Action:** *Pictures to be circulated via Secretary*

4.4. Register of club members with working with children checks. Wendy advised no details from clubs received to date.

**Action:** *Tony to follow up re centralised register*

**5. Reports and Executive matters**

5.1. *President’s Report*: Tabled and read (see attached). In particular, thanks were extended to Wendy Fothergill for her work with Insurance and member records. Wendy has relinquished this role.

5.2. *Treasurers report*: As circulated prior to the meeting and tabled. Noted to be on track re income but slightly over expended against IT which is due to need to replace the Tempe computer, which was not in budget.

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5.3. *Committee and Officers Reports* as circulated prior to the meeting were tabled read.

- Alison read Jacky MacDonald's report on the recent Schools competition run at Chatswood Club. 11 secondary students from 5 schools participated in this 8<sup>th</sup> year of the competition. Lana Sexton (Narrabeen Sports High) was winner with Simon Sharpe (Knox Grammar) as runner up.
- David Stanton provided a Tournament Report noting changes for 2015. Nick Chapman has re-joined the committee and provided information about use of the "Duffers Tice" website. Noted some AC events were cancelled in 2014 due to lack of entries. Clubs encouraged to foster participation beyond their Club.

Discussion around the reports

- Heather commented positively on the quality of the Killara refereeing day.
- Steve advised Barb Pigott will be reducing number of positions she currently holds for next year so others will need to take on.
- Wendy spoke to the advice of her resignation noting how much enjoyment she has had from the role despite challenges. Peter Smith commented on the kindness and patience Wendy has always offered in the role. Tony advised Brenda Wild to take up the membership role.
- There was discussion around the GC Selection Committee membership and Chair with Robyn Compton noting a lack of communication around some changes.

**Action:** *Tony to consult and get clarity and will communicate with committee members.*

**Motion:** *to accept all reports put by Wagga Wagga and seconded by Ballina Cherry St. Reports accepted.*

### **6. Correspondence: no significant correspondence.**

Application to new Governor re patronage nearly finalised will be sent within the next 2 weeks.

### **7. Business arising from the correspondence: NIL**

### **8. General business**

8.1. *Draft volunteer policy:* A draft has gone to clubs but Steve reported a lack of clarity as to the purpose and genesis of the policy. Decision was to "park" actions on this and for Exec to discuss.

**Action:** *Executive to determine further actions required around this policy.*

8.2. *Co-ordinated regional coaching/refereeing workshop/training calendar for 2014/15 for both AC & GC.* It was suggested by Alan Honey that workshops run before/after a tournament be considered.

**Action:** *For Executive to further consider how to co-ordinate better*

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8.3. *Secretaries information pack*: Steve reported this is in progress.

- An email protocol is being developed for circulation to include details of expanded number of executive/functional mail boxes. Emails should be short with purpose clear and upfront.
- Clubs will be offered a CNSW email address to minimise need for secretary to keep up with Club level changes. Club can ask for forwards from the mail account.
- All CNSW forms to be reviewed including details re where to submit.

8.4. Clarification sought by Robyn Compton re dates for submission of AC/GC pennant entries and if to be submitted as one or separate entries (1 for AC teams/1 for GC teams).

**Action:** *Tony to clarify entry process for pennants to provide advice to clubs.*

## 9. Other Business

9.1. *Criteria for clubs to host CNSW events*: Tony advised this remains under consideration. This year events have been distributed across clubs which have offered to host. Will draft criteria and process for consideration early 2015 for use for 2016.

9.2. *Tempe/Future directions working group*: report of WG has been submitted and is under consideration by the Exec. In the meantime Alison has arranged for a minor refurbishment of the existing facilities which will include provision of hot water facilities. The new shed is also under construction by Marrickville Council.

9.3. *Use of the Duffers Tice website*: Tony advised of the use of the website, developed by Nick Chapman, as a trial for entry to some early events. Site may also be able to be used for managing membership processes in the future with some further development. Canberra Club advised they had used same for recent club tournament and it was easy to use. Payment can be via Paypal or off line via direct funds transfer. ACA is considering using the site for one of the first major tournaments for 2015.

### **Heather Smallbone and John Eddes left the meeting.**

*\*Additional item: Life membership proposal*: Special agenda item inserted in relation to communications over previous fortnight re giving life membership to John Eddes. Steve thanked clubs for the remarkably fast turnaround in providing support for the proposal. 54 of 60 clubs responded to the email supporting the proposal. 2 clubs supported in principle but queried the process. The meeting by show of hands overwhelmingly supported the proposal to confer life membership on John outside of usual process so that this could be part of the following annual presentations.

### **Heather Smallbone and John Eddes re-entered the meeting**

9.4. Increase to mileage rate for representative players. (Motion was circulated to Clubs prior to meeting).

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**Motion:** put by Alison and seconded by Pam Gentle. “To increase the mileage allowance paid to players who are representing NSW either at tournaments or arranged practice sessions from the existing \$0.15 per kilometre to \$0.25 per kilometre”

- Clarification was provided to the meeting that this relates only to CNSW level representative events.
- John further clarified that in the policy there is a clause which requires mileage is comparable to airfare (cannot exceed).
- The Executive advised it fully supports the motion and there will be little significant effect on the budget.
- Pam spoke to the honour of being a representative player but also advised that there is considerable cost incurred by players over and above any assistance provided by CNSW.

*Motion carried with a clear majority by show of hands.*

9.5. Invitation for CNSW involvement in Australia Day event in the Rocks.

Tony advised of invitation received to have croquet included in events at the Rocks in the afternoon of Australia Day. Will require 4-6 volunteers to be available to set up and support some play. Space will be made available on astro turf surface over the road (George St) so will need a hoop solution. Croquet reported as popular with “hipsters” and the target group of the activity is younger adults. This is considered a great opportunity for CNSW to promote the game.

Meeting closed 11.40am

Presentations followed with lunch at 12.30pm

## Presidents Report – 06.12.2014

Firstly welcome to our first council meeting together. I look forward to an exciting year during which as I have mentioned I would like get around and visit all our clubs.

Sutherland, Port Hacking, EDSACC, Maitland, Mt Sugarloaf, Jamberoo, Manly, Mosman, Wagga Wagga, Young, 2014 Gateball State Championships, Makara Event, have already made me very welcome. I have had a few Q&A sessions which are proving invaluable in my information gathering on how CNSW can better serve you our members. I am keen to continue with the plan.

I would like to congratulate all involved in the recent NSW Gateball Championships. In sweltering heat teams from Maitland, Canberra, Wagga Wagga, Newcastle and THE EPSTARS (from Sydney) did battle on the lawns at Maitland. At the end of the weekend it was suggested that I might be able to organise a team for next year's event.

It was a pleasure to open the third lawn in Wagga Wagga last weekend. The third lawn will allow the club to host larger events and as they have already done. put up their hand to host CNSW events.

I am so glad I have a comfortable car. Last weekend I drove 1100 kms.

I would like offer a huge thank you to Wendy Fothergill for all her hard work at Membership Officer and Insurance Officer.

Any of you who have visited Tempe in the recent weeks would have noticed the delightful structure (our shed) is no more. Marrickville Council have removed the shed and are currently building a replacement which will actually not have a lean on it and will also be a more useful design.

Thanks to Alison Sharpe we will very soon have a refurbished players room and new Kitchen area with hot and cold running water at Tempe.

The CNSW HQ Working Group tabled their final report at our previous executive meeting the results of which will be discussed at the upcoming council meeting.

As you may be aware the working group used two surveys in performing their task. One at a Club level and the other at an Individual level. As this was the first time a survey process has been used to communicate with our members the results were quite illuminating. I am sure further surveys and more regular communications with our members will lead to a much stronger working relationship between CNSW and our members.

We are currently involved with the NSW Future Needs Infrastructure Project, and will be contacting you again soon to gather more information both about your club and also yourselves. Sport and Rec are going to use the data gathered to further allocate funds for further growth in our sport.

Looking forward to seeing you on the lawns.

I love this game !!!

Tony McArthur

<b>CROQUET NSW INCORPORATED</b>				
<b>Financial Accounts for period ending 30/11/14</b>				
	<b>2013/2014</b>	<b>2014/2015</b>	<b>November YTD</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Actual</b>
<b>INCOME</b>				
Affil Fees	123695.50	122500.00	119000.00	119057.50
Tournaments	10630.00	10500.00	5500.00	5160.00
Brochures, Posters, Handbook	30.00	50.00	0.00	12.00
Year Book	2308.00	2300.00	250.00	357.00
Grants	16500.00	16500.00	0.00	0.00
Coaching	2995.00	3000.00	1500.00	1060.00
Refereeing	1230.00	1200.00	550.00	415.00
Lawn Hire	245.00	200.00	50.00	70.00
Presentation Day	1456.00	1500.00	500.00	540.00
Gala & Open Days	0.00	0.00	0.00	0.00
Raffles	0.00	100.00	0.00	0.00
Catering	191.40	200.00	100.00	0.00
Interest	1589.84	1500.00	0.00	199.24
Insurance Levies	9408.00	9500.00	0.00	42.00
Donations	0.00	0.00	0.00	
National Championships	783.00	1000.00	0.00	
Other Income	83.30	0.00	0.00	12.30
<b>Total Income</b>	<b>171145.04</b>	<b>170050.00</b>	<b>127450.00</b>	<b>126925.04</b>
<b>EXPENSES</b>				
Affil fees to CA	69278.00	73500.00	0.00	0.00
Other CA charges	755.00	1600.00	800.00	830.01
Lawn Maintenance	30700.80	30000.00	6600.00	5778.35
Surrounds	225.00	500.00	250.00	165.00
Admin Sal/Super	5090.59	5200.00	1775.00	1565.00
Printing	1929.40	800.00	250.00	308.00
Stationery	1016.36	1000.00	400.00	25.55
Postage	1298.79	1300.00	500.00	579.00
Telephone	629.31	700.00	310.00	341.82
Catering & House Expenses	416.91	600.00	0.00	0.00
Presentation Day	1474.00	1500.00	1000.00	1000.00
Gala day	0.00	0.00	0.00	0.00
Filing fees	52.00	50.00	50.00	53.23
Newsletter	3060.20	3100.00	750.00	803.00
Coaching	2420.86	3000.00	1250.00	1224.88
Referees	1427.51	1600.00	650.00	955.14
Lawn hire	2750.00	2800.00	1200.00	1870.00
Computer Exps	1496.23	600.00	300.00	2517.90
Repairs & Maint	3645.47	8500.00	3000.00	2468.50
State teams & devel squads	8586.89	8720.00	4505.00	4096.58
Schools Grants & Comp	2595.85	2500.00	0.00	0.00
Cost Year Books	2505.80	2500.00	0.00	0.00
Trophies	2218.54	2200.00	1600.00	1992.16
Travel	1743.66	1800.00	750.00	694.95
Insurance	783.87	800.00	800.00	807.09
Public liab Insur	9603.19	9500.00	0.00	60.00
New equipment	130.45	1200.00	1200.00	1118.00
National Championships	0.00	0.00	0.00	0.00
Marrickville Council	311.30	300.00	300.00	311.30
Auditors Fees	3135.00	0.00	0.00	
Net GST expense	4218.00	3500.00	1600.00	1555.00
Other Expenses	100.40	0.00	0.00	0.00
<b>Total Expenses</b>	<b>163599.38</b>	<b>169370.00</b>	<b>29840.00</b>	<b>31120.46</b>
Interest on investments	13505.00	12200.00	1600.00	1571.93

## **GOLF CROQUET**

Golf Croquet is still strong in NSW with 9 of our players in the top 30 and 24 in top 100 in Australia from the last rankings list prepared following the recent Champion of Champions.

The only major event conducted in NSW since my last was the Champion of Champions congratulations to all players, especially the winners.

Barb Piggott  
GC Coordinator

## **GOLF CROQUET COACHING REPORT**

A lot has happened in the Golf Croquet coaching arena since my last report – thank you to Ballina / Ballina Cherry Street and Branxton who have all hosted coaching clinics since the last report with 38 players attending the clinics. These clinics are an opportunity for players of all levels to improve their game and the feedback from those attending is always positive. Clubs wishing to host an Improve your Game Workshop should contact me to arrange a Workshop.

Congratulations to Jean Hill and Richard Hughes from Ballina, Gail Kerr, Bruce Cleary and Clarrie Copeland from Ballina Cherry Street, Helen Haines from Branxton, Helen Chalmers and Judy Chidgey from Newcastle National Park, Susan Higgins and Cheryl Patterson from EDSACC and Pam Wiemers from Toronto who have all entered the coaching ranks qualifying as Level O coaches. Players wishing to become Golf Croquet coaches should download and complete the application form from the CNSW website and forward it for processing.

Barb Piggott  
SDC –GC

## **ASSOCIATION COACHES REPORT**

Since my last report two Association clinics have been held at Ballina / Ballina Cherry Street and Sawtell. Clubs wishing to host an Improve your Game Workshop should contact me to arrange a Workshop.

I am pleased to add the following players to the Association coaching ranks as they have now completed the Beginner training requirements – Ann Shaddick (Strathfield), John Campey (Strathfield), Bernice Gibson (Manly), David Gibson (Manly), Jennifer Johnston (Ballina), Peter McGregor (Ballina), Richard Hughes (Ballina), Gail Kerr (Ballina Cherry Street), Bruce Creary (Ballina Cherry Street), Trevor Black (Maitland) and Peter Smith (Maitland). Thank you to Heather Smallbone who conducted the training for the Sydney based players.



Players wishing to become Association Beginner coaches or interested in upgrading to Level 1 should download and complete the application form from the CNSW website and forward it for processing.

A number of players have reaccredited as coaches in the last three months and that it is great to see they want to maintain their accreditation. Coaches due reaccreditation in 2015 have been placed on the CNSW Website and players should check to see if they are due reaccreditation and complete the appropriate paperwork to ensure they remain on the Active List.

Barb Piggott  
SDC-AC

## **SELECTION COMMITTEE - ASSOCIATION**

The Selection Committee - AC has had only one task this quarter with the selection of the team to represent NSW in the Eire Cup in March. Congratulations to those selected

We have found it easier to call for player availability for these events and will continue this format in the future for invitational events.

Barb Piggott  
Chairman

## AC Refereeing Report – December, 2014

Congratulations to the newly accredited Association Croquet Referees and Umpires. Thank you must go to Neil Hardie, Fay Stove and Stephen Howes who work so well as trainers, mentors and Examining Referees with these new officials.

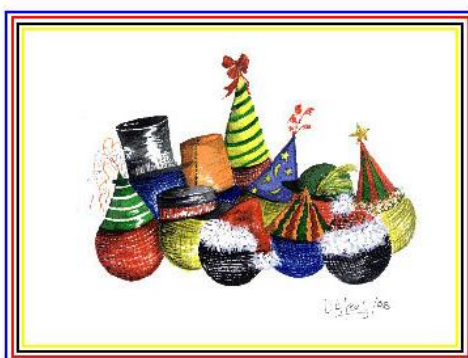
By the time this report is distributed the first Tournament Referee Education Program (TREP) will have been hosted by Killara Croquet Club. Eleven AC Referees will attend this workshop conducted by Liz Fleming, National Director of Refereeing, Association Croquet. A second workshop is scheduled for Wednesday 21<sup>st</sup> January, 2015 at Newcastle Croquet Club. Sincere thanks go to these clubs for making their facilities available for these sessions.

I have held the position of CNSW State Director of Refereeing since August 2007. This is my notice that I will not be nominating for the position in 2015. I encourage all AC referees to consider taking on this role, or supporting another referee they think is most suitable. I will pass on all documents, files and other information and provide all the support necessary and requested (without getting in the way). My decision is final, and if there are no nominees at the next AGM, the position will have to be listed as *vacant*.

The last eight years have been challenging and busy and interesting. I have met and come to know some wonderful people whom I will always admire and respect. I have seen many changes and developments in the sport of croquet – a great indicator of vitality and growth.

Wishing everyone good croquet in 2015,  
And a safe and happy Christmas,

Jan Sage – SDR-AC



Merry Croquet Christmas

<b>Lawn Maintenance Supplementary Report</b>					
<b>As at November Accounts</b>					
	This period budget	This period Actual	YTD Budget	YTD Actual	Comments
Mowing, line marking, travel	1500.00	783.75	4700.00	3465.00	
Labour (excl mowing)	200.00	701.25	1000.00	1402.50	
Lawn products (herbicide etc)	200.00	267.30	500.00	811.85	
Other products (petrol etc)		16.50	100.00	16.50	
Renovation			0.00	0.00	
Other Repairs		82.50	100.00	82.50	
Equipment Servicing	200.00		200.00	0.00	
<b>TOTAL REPORTED</b>					
<b>AS LAWN MAINTENANCE</b>	2100.00	1851.30	6600.00	5778.35	
Surrounds	0.00	0.00	250.00	165.00	
Equipment			0.00	0.00	

**CORRESPONDENCE RECEIVED FROM SEPTEMBER 2014 TO DECEMBER 2014**

NO.	FROM	DATE	PARTICULARS	REFERRED
M1	Newcastle National Park CC	21.09.14	CNSW Events Calendar – 2015	ST
M2	NSW Community Information	21.09.14	Official Farewell for the Governor	ST
M3	NSW Gov. Office Sport & Recreation	01.10.14	Sports Development Program	ST
M4	EDSACC CC	22.10.14	Life Member – Affiliation Fees	WF/ST
M5	Shoalhaven City Council	12.11.14	Sports Events Destination – Shoalhaven	ST
M6	Killara CC	12.11.14	Quad Hoops for State & National Trns	ST
M7	Strathfield CC	12.11.14	Hosting- Australian Croquet Championships 2015 -	

**CORRESPONDENCE OUT**