



Minutes of Board Meeting held on Sunday 8th July 2018

1 Opening

In attendance Brenda Wild (BW), John Eddes (JE) and Roberta Flint (RF) at Tempe, Steve Thornton (ST) via SKYPE. BW declared a quorum and the meeting commenced at 4:30pm. Tony McArthur (TMc) was delayed and joined the meeting at 6:14pm.

2 Minutes of previous meetings

2.1 Adoption of the minutes of the Board Meeting held on 12th June 2018. Moved by RF and seconded by ST. Carried.

2.2 Matters arising from the minutes. None

3 Correspondence

3.1 Correspondence In & Out

As per attached list but specifically:

- Request from Muswellbrook Croquet Club to reaffiliate

- *In Confidence* – [REDACTED]

3.2 Business arising from correspondence:

- Email from Hurstville Croquet Club regarding CNSW fees for non-playing life members. Resolved that this type of member should not pay CNSW fees, but their details must be maintained on the membership database.
- Request from Muswellbrook Croquet Club to reaffiliate is in progress. Club has been asked for some further details on their constitution.
- *In Confidence* - [REDACTED]
- Request from ACA for CNSW to evaluate the total number of people participating in the sport of croquet in NSW.

4 Motions

4.1 **Motion No1** *“That the revised constitution dated 28th June 2018 and associated policies which have been reviewed by Lander & Rogers legal be accepted by the CNSW Board”*. Moved by ST and second by RF. Following a discussion on the requirement for clubs to advise CNSW about changes in their club constitutions, the motion was carried.

4.2 **Motion No2** *“That the board vote on a Special Resolution to put the revised constitution dated 28th June 2018 in its entirety to the members of CNSW and that there will be a postal vote for members to accept or reject the document”*. Moved by ST and seconded by JE. A discussion followed on the process and timing of the postal vote. It is understood that the return date for votes will be after the upcoming AGM. Motion was carried.

5 Discussion Items

5.1 2016-17 FY Audit – JE advised that no further questions had been asked by the auditor.

5.2 2018-19 Affiliation – Final rework of affiliation calculator/questionnaire being done. To be sent out shortly. ST commented that he was awaiting data from the Website Manager about the current level of DOB information in the database. [Note: subsequent to the meeting, figures



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show an increase from 79% of members to 86%]. Two of the bigger clubs north of Newcastle were not expected to have progressed. BW to contact them directly.

5.3 Distribution and/or posting of (redacted) Minutes of Board Meetings. Minutes have been distributed to clubs and posted on the website.

5.4 Complaints Officer. RF advised that John Bartrop was now able to undertake the role of CNSW Complaints Officer and also join the MPIO network.

6 Tempe

6.1 CRCC Discussions. Nothing further to report.

6.2 Facilities Management Committee. Nothing to report.

6.3 Player Facilities. A letter of thanks was sent to Sutherland Croquet Club.

7 Constitution and Policies

7.1 Final documents agreed as per item 4.1 above. When package is sent to clubs there will be both a document explaining the changes and the letter from Lander & Rogers.

8 Interstate Shield

8.1 BW advised progress via a board paper.

8.2 ST to look after the Patrons Visit and Event

9 Projects

9.1 Grant for 2018 ISS. \$1000 distributed to each club that is providing facilities for the event. Six (6) banners with new CNSW logo to be ordered and paid for from the grant monies.

9.2 Regional Governance. Coordinators have been contacted with only a modest response. A meeting is to be scheduled before the AGM.

9.3 Player Pathways Grants. TM will be contacting the implementation group to ascertain how this initiative can be progressed.

9.4 Sport Development Officer. The position description yet to be developed. Required from ST and RF as soon as possible.

10 Action Items

10.1 Review of list. The list was fully reviewed.

11 General Business

11.1 ACSC ST advised that Jim Nicholls had resigned from the ACSC chair. A number of senior AC players have been emailed by ST to gauge their interest in filling the 2 possibly 3 vacancies. Should this not be successful there will be an open EOI process.

11.2 GCSC advised via TM, their selections for the ISS team for September. The board ratified the selections pending receipt of completed documentation.

11.3 Grants for Schools Croquet Applications for Grants had been received. RF to draft up a revised application for distribution to clubs.

12 Close

The meeting finished at 6:35pm. The next Board Meeting is set down for Friday 24th August 2018 at a venue and time to be arranged.



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Brenda Wild (Chair)

Steve Thornton (Secretary)

BOARD PAPERS

Board Report 2018 ISS. 8 July 2018
CNSW Associated Policy - Affiliation and Membership 180626
CNSW Associated Policy - Discipline Disputes and Complaints 180626
CNSW Associated Policy - Election and Voting Procedure - 180626
CNSW Associated Policy - Finance 180626
CNSW Associated Policy - Records Policy 180626
CNSW Constitution Revision 2 - 180628
Schools Grant Application 2017 - Epping
Schools Grant Application 2017 - Hunters Hill

CORRESPONDENCE

180521 Email In - Hurstville re older life members
180621 Email to clubs - Minutes of Board Meetings
180621 Email to Lorraine Hatfield re Regional Coordinator
180622 Email to clubs - Timetable to AGM
180623 Email In - Muswellbrook request to re-affiliate
180626 Email In - Hurstville re older life members Email 2
180627 Email to clubs - New Selection Policy
180628 Email to clubs - Board Communique
180629 Email & Letter in from L&R re_ Revised CNSW Constitution & Policies
180701 Email In - Request for date when Manly CC Started
180701 Email Out and In - Muswellbrook re-affiliation and constitution
180703 Email to clubs - Gold Brooch
180703 Letter Out - Strathfield CC re mallets
180703 Letter to Strathfield CC re mallets