



## Minutes of the Meeting of the (Outgoing) Board held on Friday 24<sup>th</sup> August 2018

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### 1. Opening

In attendance Brenda Wild (BW), Tony McArthur (TMc), Roberta Flint (RF) and Steve Thornton (ST). No contact from John Eddes (JE). BW declared a quorum and the meeting commenced at 7:05pm.

### 2. Minutes of previous meetings

#### 2.1. Adoption of the minutes of the Board Meeting held on 7<sup>th</sup> August 2018.

Minutes considered accurate but noted that the header showed 8th August 2018. To be reissued and signed off.

#### 2.2. Matters arising from the minutes

- Letter of thanks to Robyn Compton to be sent.
- Email to Clubs regarding Schools Croquet to be sent.
- Email sent to Rosie Landrebe regarding lack of response to correspondence.

### 3. Correspondence

#### 3.1. Correspondence In

- Letter from Sutherland and email from Coutts Crossing regarding affiliation of Cooks River Croquet Club.
- Letter from Blue Mountains regarding Constitution.
- Email from L&R regarding sub-clubs

#### 3.2. Correspondence Out

- Email responding to Blue Mountains
- Letter to EDSACC supporting their application for a grant.

### 4. Confirmation of Circulating Resolution

- The resolution was moved by Steve Thornton and seconded by Brenda Wild "That the board implements immediately a policy whereby entry fees for CNSW events are to be received by the CNSW Office no later than seven (7) days prior to the commencement of an event unless (a) there is prior agreement for a different period, or (b) there are extenuating circumstances. If no fee is received before an event commences then the entry is nullified. If the draw for an event has already been made then the player concerned will be treated as a withdrawal." Agreed by the majority of Directors that responded.
- Tournament Committee to be advised so that it can be incorporated in the Tournament Regs and event instructions. Also to be included in the next Communique from the Chair.

### 5. Discussion Items

#### 5.1. McLaughlin Sports Consultancy.

Agreement to proceed with proposal supplied on 21st August 2018. Two typo errors to be corrected. Section 3.1 refers to "CA" it should be "CNSW". Section 4 refers to Strategic Plan Preparatory Activities being in 2018, it should be 2019. Chair has signed letter of engagement.



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### 5.2. Distribution of Annual Report.

Agreed that Annual Report would be distributed in A4 size and as a PDF. Clubs would be advised that CNSW will supply a hard copy upon request.

### 5.3. Cooks River Croquet Club.

Noted that objection period had not finished (7th Sept). RF and ST shared with the board the current thoughts wrt to the licence conditions between CNSW and the Inner West Council and how it impacts on the proposed MOU with Cooks River Croquet Club (CRCC). Thoughts are that an access agreement covering CNSW, CRCC and general membership is a good starting point.

## 6. **Constitution and Policies**

### 6.1. Constitution.

ST updated board on situation regarding the constitution and how to properly cover sub-clubs, auxiliary-clubs, intra-clubs and clubs that are incorporated in a different jurisdiction such as the ACT. ST in communication with the clubs and also Lander and Roger (L&R) to develop a solution.

### 6.2. Voting for a Special Resolution.

Clarification being sought from Lander and Rogers on the number of votes required to pass a special resolution as there is a conflict between the CNSW Constitution and the NSW Associations Incorporation Act 2009.

### 6.3. Policies.

Four of the five new policies are not reliant upon finalisation of the constitution revision. Policies on Discipline of Members, Finance, Records, and Voting to be circulated to directors and released to the clubs as soon as possible.

## 7. **General Business**

### 7.1. Request for assistance by Griffith Croquet Club.

RF suggested that CNSW find a member who has experience of forming clubs and developing them. RF to action.

## 8. **Close**

The meeting finished at 8:45pm. The next Board Meeting is set down for Saturday 25<sup>th</sup> August 2018 at Concordia following the AGM.

Brenda Wild (Chair)

Steve Thornton (Secretary)



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### BOARD PAPERS

1808 1 Agenda for CNSW Board Meeting on 24Aug18  
1808 2 Minutes of CNSW Board Meeting on 7Aug18 - Draft  
201808 CNSW Directors Officers and Committees  
CNSW Associated Policy - Discipline Disputes and Complaints 180824 Rev1  
CNSW Associated Policy - Election and Voting Procedure Rev 2 - 180824  
CNSW Associated Policy - Finance 180824  
CNSW Associated Policy - Records Policy 180824  
CNSW Policy for Access to the Croquet Lawns at Tempe  
Mike McLaughlin - 1-page bio  
Mike McLaughlin - 1-page project outline  
Mike McLaughlin 2019-2022 Strategic Plan + DO Recruitment Proposal - McLaughlin Sports  
Program for 2018 CNSW AGM

### CORRESPONDENCE

180815 Email In - OoS\_ 2018\_19 SPORT DEVELOPMENT PROGRAM GRANTS  
180817 Letter from Blue Mountains  
180819 letter from Sutherland regarding CRCC  
180823 Email from SportNSW - AICD Governance Course  
180823 Email In - Marrickville CC re Cooks River CC  
180823 Ltr to EDSACC CC re Support for Facilities  
180823 Ltr to EDSACC CC re Support for Facilities  
180824 Letter to Hunter Region Clubs re Patrons Event  
180824 Letter to Hunter Region Clubs re Patrons Event