



## Minutes of the Board Meeting held on 2<sup>nd</sup> October 2018

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### 1. Opening

In attendance Brenda Wild (BW), Tony McArthur (TMc), Roberta Flint (RF), Steve Thornton (ST), John Eddes (JE), Richard Hughes (RH) and Carol Hayes (CH). The meeting was conducted via SKYPE. BW declared a quorum and the meeting commenced at 6:14pm.

### 2. Minutes of previous meetings

- 2.1. Minutes of the Board Meeting on 7<sup>th</sup> August 2018. Moved ST, Seconded TM, adopted.
- 2.2. Minutes of the (Outgoing) Board Meeting on 24<sup>th</sup> August 2018. Moved ST, Seconded RF, adopted.
- 2.3. Minutes of the (Incoming) Board Meeting on 25 August 2018. Moved TM, seconded RH, adopted.
- 2.4. There was no business arising from minutes.

### 3. Correspondence

3.1. Correspondence In and Out. As per Dropbox

3.2. Matters Arising:

- Letter from Port Hacking CC and response. The club has ceased to be a member from 14<sup>th</sup> September 2018.
- Letter from Jamie Gumbrell re Junior Development Award. Alison Sharpe (as Chair of the GCSC) to be asked to liaise with Jamie and ensure that the documented process is followed.
- Email from Neil Hardie regarding Bob Green being his successor as State Director Refereeing – AC.
- ACA notified that entry fees for the 2019 ACA Medals would increase to \$90.
- Email from Gateball NSW providing quote for equipment. Referred back to Gateball NSW for clarification.

### 4. Reports

- 4.1. ISS Team Managers Report. The report was accepted by the board who considered it to be a well written and concise document. The recommendation to increase the team size to 5 men and 5 women to be referred to the GC Selection Committee for consideration and comment.
- 4.2. Report from ISS Organising Committee. The report was accepted by the board. Moved by RF and seconded by ST and agreed that BW and JE receive a vote of thanks.
- 4.3. Facilities Management. The report was accepted. The board discussed the decision of the FMC to defer lawn refurbishment in 2018 and defer to their judgement. Support was given to the proposal to install a locker for lawn accessories conditional upon providing quotes.

### 5. Discussion Items

- 5.1. Implementation of decision on entry fees. Tournament Committee to be advised and BW to mention this in the next communication from the chair.



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- 5.2. Cooks River CC (CRCC). ST and RF updated board on the state of discussions with CRCC. Progress has been made and CRCC will pay CNSW per person and per lawn fees as per the CNSW Schedule of Fees. Discussions to continue on outstanding items.
- 5.3. CNSW Development Officer and CNSW Strategic Plan. McLaughlin Sports Consultancy (MSC) has provided a detailed timetable for both projects and requested Reference Groups for each project (MSC+2 for Development Officer and MSC+3 for Strategic Plan). Agreed on TM and RH for the Development Officer and ST and RH for the Strategic Plan. EOI to be issued to the members seeking suitably experienced members to assist.
- 5.4. Update on CNSW Constitution. Remaining issue to be resolved is the accommodation of clubs that either have a parent club or are not incorporated in NSW. ST to create an information document.

### 6. General Business

- 6.1. 2016-17 Audit. Treasurer is awaiting a response from the auditor.
- 6.2. Club Development Officer. Endorsement of Peter Martin to fill the position. Peter to be advised by email and other clubs informed. RF and RH to be Peters points of contact.
- 6.3. Discussion Paper on CNSW Awards. Paper from Lorraine Hatfield with RF assist. Endorsement of recommendations to (a) award CNSW pins and certificates at the conclusion of selected CNSW events rather than glasses at the end of the year from 2019, (b) review the range of trophies awarded by CNSW, and (c) review the format and timing of the Presentation Luncheon. RF to action.
- 6.4. Coaches Badges. ST to follow up with ACA as to the delay in supplying coaches badges.















### 7. Close

RF left the meeting at 7:37pm and the meeting finished at 7:50pm. The next Board Meeting will be held on Tuesday 6<sup>th</sup> November at a regional venue.

Brenda Wild (Chair)

Steve Thornton (Secretary)

### BOARD PAPERS

-  1 Agenda for CNSW Board Meeting on 2Oct18 Rev1 - Issued
-  1810 Action Items as of 180708
-  2018 ACA GC Torunament. Final Report to CNSW Board. Sept 2018
-  2018 ISS Manager Report
-  2018 Trans-Tasman Managers Report
-  ACSC\_ qualifying events for state team selection
-  action item update - Regional Coordinators .workshop 2308201i9
-  CNSW Awards - badge quote
-  CNSW Awards - certificates
-  CNSW Awards - Discussion paper(Rev)
-  FMC REPORT SEP2018
-  General Business - New Club Development Officer
-  NSW Gateball Mary 07.09.18 - Quote for Equipment
-  Status with Cooks River CC 25Sept18

### CORRESPONDENCE

-  180827 Email In OoS REMINDER\_ 2018\_19 SPORT DEVELOPMENT PROGRAM GRANTS
-  180827 Letter to Robyn Compton
-  180828 Email from VCA FW\_ Opportunity to participate in joint publicity campaign
-  180830 Email In - A compliment to the CNSW Board from Strathfield
-  180907 Email In from Lismore re CRCC and response
-  180907 Ltr to Nowra CC re Support for Facilities Rev1
-  180908 Letter to Sutherland CC in response to their letter of 16Aug18
-  180909 Email from Branxton\_ Re\_ Formation of Cooks River Croquet Club and response
-  180912 Ltr to Milton Ulladulla CC re Support for Facilities Rev1
-  180912 Ltr to Milton Ulladulla CC re Support for Facilities Rev1
-  180914 Fairtrading NSW Form A12 Annual Financial Affairs 2018
-  180914 Letter from Port Hacking re disaffiliation
-  180917 Email In and Response RE\_ re Junior membership at Strathfield Croquet Club
-  180917 Letter responding to Port Hacking
-  180918 Letter In ACA Annual States Return for insurance
-  180920 Email In MSC RE\_ DO recruitment and Strategic Plan Project
-  180924 Email In Sport NSW PATHWAYS TO HIGH PERFORMANCE STRATEGY
-  180924 Junior Scholarship Letter - Jame Gumbrell
-  180924 Response from Insurer re Questions about Insurance
-  180928 ACA GC & AC Gold Medal Entre Fees
-  180928 Letter of Thanks to Governor RH amend
-  180928 Letter of Thanks to NCL Mayor RH amend
-  180928 Letter of Thanks to NCL Mayor
-  180930 Email from Neil Hardie re Bob Green as successor