



Minutes of the Board Meeting held on 6th November 2018

1. Opening

The meeting was held at the CeX Club in Urunga. In attendance Brenda Wild (BW), Steve Thornton (ST), John Eddes (JE) and Richard Hughes (RH). Tony McArthur (TM) attended via SKYPE. Apologies received from Roberta Flint (RF) and Carol Hayes (CH). BW declared a quorum and the meeting commenced at 9:00am.

2. Minutes of previous meetings

- 2.1. Adoption of Minutes of the Board Meeting on 2nd October 2018. Moved by JE and seconded by BW. Carried.
- 2.2. Business arising from the minutes.
 - ST to follow up on items 6.4 (Supply of Coaching Badges) and 6.5 (Supply by ACA of new GC Rules Books and Guidance Info).

3. Correspondence

3.1. Correspondence In and Out. As per Dropbox

3.2. Matters Arising:

- Noted that Greg Whymark had resigned as National Coaching Coordinator - AC. CNSW to thank him for his efforts.
- Proposal made by Lorraine Hatfield (LH) for badges to replace glasses fully supported and is to be implemented. LH to determine if there are a range of badge bases and surrounds to choose from.
- BW to liaise with LH to obtain name badges for CNSW Directors.

4. Reports

No reports were received.

5. Notices of Motion

- 5.1. Moved by ST. Seconded BW *“That CNSW immediately cease publication of the printed CNSW Yearbook. In its place CNSW will provide clubs with a Member Directory in PDF format which will contain the ‘Members and their Clubs’, ‘Clubs and their Members’ and ‘Coaches and Referees’ sections. The PDF will be available in the Members Area after sign in.”* Carried.
- 5.2. Moved by ST Seconded TM *“That the Board implement the understanding reached with Cooks River Croquet Club (CRCC) as outlined in the document dated 26th October 2018 and CRCC is so informed.”* Carried. JE voted against the motion and wished his reservations about the availability of Tempe for future events, and his view that there needed to be a Headquarters, are recorded.
- 5.3. Moved by ST Seconded RH *“That the Board accept the new CNSW Constitution dated 24th October 2018 and the associated policy on Membership and Affiliation dated 28th October 2018 and that the process of informing the members and preparing them for voting on a Special Resolution commences.”*. Carried on the understanding that ST and RH attend to a number of small corrections.



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- 5.4. A motion regarding the status of non-playing members at a member club was withdrawn pending further discussion.

6. Discussion Items

- 6.1. 2018 Yearbook. The practicalities of 5.1 above were discussed. A PDF of the yearbook information will be provided in the member area and clubs will be advised that a hard copy will be available if they so wish. Clubs that do not wish to have a hard copy will receive a refund on their 2018 membership fee when the 2019 membership fee is assessed. The yearbook will not be for sale to the membership or public.
- 6.2. 2016-17 Audit. Treasurer is liaising with the auditor. JE informs that the auditor has agreed that the report is incorrect but that there is progress to finalisation. The main issue is the treatment of GST. This will then enable the audit of the Financial Statement for 2017-18.
- 6.3. Non-Playing Members. A discussion on (a) what a non-playing member is, (b) the need for non-playing members to be covered by insurance, and c) a suggestion that a fee of 25% of the CNSW/ACA fee would be appropriate. ST and RH to include in the Membership Policy and ST to develop a position paper to supply to Croquet Australia.
- 6.4. CNSW Development Officer and CNSW Strategic Plan. Update provided by ST and RH. EOI to assist had been emailed to clubs and posted on social media but no responses have been received.
- 6.5. Request from NSW Gateball for funds to purchase equipment. Agreement from Board to provide funds to purchase equipment as quoted. As the equipment is for general club use, NSW Gateball to have a workable process for storing, loaning and returning the equipment.
- 6.6. NSW Gateball Championship. JE reported that request for additional amenities from NSW Gateball had been discussed and agreed with the organiser. JE also advised that discussions had occurred about future fees for this event.
- 6.7. Junior Award. Jamie Gumbrell to provide the information requested in the Award Policy. The status of the Award given to Charlie Sharpe need clarifying. TM to attend to these.
- 6.8. Australia Day at Government House. BW appraise board of visit to Government House and possible arrangements for the day. CNSW will have access to an area capable of holding two half lawns. BW and ST to refine details.

7. Action Items

The list of items was reviewed and a number closed off. No new items were created.

8. General Business

- 8.1. ISS Captains Badges. BW through Lorraine Hatfield to progress the sourcing and distribution of new badges. To be provided retrospectively to the 2018 ISS Captain.
- 8.2. Club Development Officer. Report on discussions with Peter Martin. Peter has provided the Board with a paper on the creation of new clubs which is to be scanned and distributed.
- 8.3. Coaches Badges. ST to follow up with ACA as to the delay in supplying coaches badges.



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- 8.4. 2018 NSW Office of Sport Organisational Health Survey. ST had distributed the `unsubmitted' response to the board and made adjustments as requested. After submitting the survey response, the score for CNSW was 53.9% against a score of 48.9% for 2017. The report is to be used in the formation of the new Strategic Plan.
- 8.5. Xmas Lunch and Presentations. Status of arrangements discussed. CNSW to fund tea/coffee for attendees. Discussion on the `Presidents' Award and a suitable recipient agreed upon.
- 8.6. For the Record.
- The CNSW Board met with Ballina Cherry Street Croquet Club and Urunga Croquet Club to discuss the proposed changes in the constitution as they affect clubs who have a parent club ie they are sub-clubs or intra-clubs. Both clubs understood the reasons for the change and commented that they already have similar relationships with their parent club.
 - A member forum was held in Urunga. Various topics were discussed including the assessment of handicaps and possible use by some members of multiple handicap cards.














9. Close

The meeting closed at 10:57am. The next Board Meeting is sceduled to be held on Saturday 8th December at Tempe. Time TBA.

Brenda Wild (Chair)

Steve Thornton (Secretary)

BOARD PAPERS

-  1 Agenda for CNSW Board Meeting on 6Nov18 - Final
-  1807 4 Action Items as of 180708
-  1807 4 Action Items as of 181106
-  1811 Minutes of CNSW Board Meeting on 6Nov18 - Draft
-  181027 Position Paper on the CNSW Yearbook - ST
-  CNSW Constitution 24Oct18 Comparison of Table of Contents
-  CNSW Constitution 24Oct18 Version based on OoS Model Constitution
-  CNSW Constitution 27Oct18 Explanation of Changes to Constitution
-  CNSW Policy - Membership and Affiliation 30.10.18RHST
-  CRCC 181026 Rationale for CNSW CRCC Understanding
-  CRCC 181026 Understanding between CNSW and CRCC
-  Motions for the Board Meeting on Tuesday 6th November 2018 Rev1
-  NSW Gateball Application for funds

CORRESPONDENCE

-  181028 CNSW Christman Lunch and Presentation of Awards
-  181024 Lorraine H_CNSW awards from 2019
-  181018 Letter to SHCC supporting their OoRG grant application
-  181018 Greg Whymark - Resignation & Meeting of State Coaching Directors
-  181018 Email to ACA and responses about Ageing initiative _
-  181009 Positions Vacant - WCF Treasurer
-  181007 October Board Update
-  181007 October Board Update
-  181007 Notice re EOI for Reference Groups
-  181007 Notice re EOI for Reference Groups
-  181005 Notice to Coaches and Referees