



Board Meeting – November 5 2019

Meeting began- 6.32pm **Ended-** 7.38pm

Present- Kate Elliott [Chair], Richard Hughes, Simon Cook, Steve Miles, Rosie Landrebe

Apologies – None

Correspondence- list as provided

Business arising-

- Lighting Standard from Wal Miles, Board supports Wal's initiative.
- Health Survey from the Office of Sport.
- Meeting with the Office of Sport in November.
- Peter Martin applied for casual vacancy on the Board.
- Responses for John Eddes Function, very positive.

Finance Report

- Further action required in the changeover to Bendigo Bank, and will be completed this week.
- Audit is underway and will presented when complete.

General Business-

Constitution

- Board agrees in principal that we need a compliant document.
- Landers and Rogers employed for Constitution changes previously, we will now use our own member lawyers.
- Notification from the Office of Sport that we require a compliant and updated Constitution to ensure good governance.
- CNSW received notification to attend a meeting with the Office of Sport re compliance.
- CNSW does not have to use the Office of Sport template, we can devise a document the suits and helps clubs in NSW.

Meeting with the Office of Sport

- Chair, Secretary and Treasurer to attend meeting with the Office of Sport, and the Sport NSW grants team.
- Steve Miles to produce a Board report on the outcome of the meeting.

Sport Health Survey

- Annual Sport Survey completed and we achieved a better result than in previous years.
- Missing all correspondence from previous Board in relation to this matter and other matters.

Regional meetings to be a priority in 2020,

- First meeting to take place in April,
- Secretary to coordinate with clubs and presenters.

Website to be reviewed-

- Simon Cook to take the lead.
- Review functionality.
- We need to reinstate reports from Managers of events.
- Facebook for CNSW to be updated more regularly, not just the Community Croquet page.

Newsletter and Comms

- Head down and Follow Through is a good information source.
- We need to reinstate reports from Managers of events.
- Talk to clubs and ask them what they want to read about, not just the same things from the past.
- More relevant images.
- Updates on events and flyers.
- The notice for the Board position, needs to have some extra time as clubs meet once a month or once every 2 months and may not have had enough time to consider.
- John Eddes function is having a great response, but we all need to keep putting the word out, looks like being a great day.

Meeting End

