



Minutes for Board Meeting November

Croquet NSW

Held at zoom

17/11/2020 @ 19:15

Approved by Kate Elliott on 20 December 2020

No. Minutes

1. Attendance

Steve Miles, Kate Cheney, Kate McLoughlin

2. Apologies/ Proxies/ Quorum

3. Confirm Minutes of Previous Meeting

3.1 Minutes of October Meeting

Steve Miles requested some amendments to the October minutes:

1. Cooks River future: Board members to provide Steve with 5 issues for him to draft a note.
2. Emails: Administrative control of emails has passed from David Archer to Steve Miles.
3. Tournament fees for 2021 will still be based on a lawn fee plus a percentage approach with a maximum of 80% of increase tournament fees.

4. Business Arising of Previous Meeting

4.1 Board roles

Kate confirmed readjustment of roles so that Kate McLoughlin was taking on the full role of Secretary. Steve Miles was thanked for handling the role in the interim.
Steve Miles will contact Rosie Landrebe about ensuring our Covid information is up to date.
Kate Elliott is the contact for Constitution input .
Kate McLoughlin will look into Yearbook for next meeting.

Actions #4.1

(Complete) S Miles to contact Rosie Landrebe re COVID 19 update **Steve Miles**
(Complete) Kate mc to advise on Yearbook preparation **Kate McLoughlin**

4.2 State Director Refereeing GC

4.2.A

[GC Referees - Bev Smith recommendations.docx](#)

The Board accepted Bev Smith's recommendations regarding new referees, Tutor and Examining



Referees.

The Board moved a motion of thanks to Bev Smith for her hard work and contribution as CNSW Director Refereeing.

Actions #4.2

(Closed) Kate Mc to advise Steve Miles of updates to Referee information on website, for David A to update. Kate mc to write thanking Bev Smith and advising of outcome.

Steve Miles Kate McLoughlin

4.3

Strategic Priorities

Priorities for next year discussed, including building Club membership, Progressing NSW Academies, Junior competitive squad, and building coaching and coaches.

Actions #4.3

(Closed) Rob Elliot to be asked to speak at next Board Meeting regarding Academies.

Kate McLoughlin

4.4

Life membership and constitution

Life Membership needs to be addressed in the context of the new Constitution. Nominations to be sought in time for announcement at next AGM.

4.5

Narooma Croquet Club

Kate E and Steve Miles have contacted Narooma Croquet Club to acknowledge their letter and express our regret at their decision to no longer be affiliated. They also advised Rule Books are not available to unaffiliated clubs.

4.6

Selection Policy update

Nerida is continuing work on drafting a Selection Policy with input from Peter Freer and Peter Landrebe. GC Selection Committee Chairs will be consulted.

4.7

Tournaments Hosting

Refer 8.3

4.8

Yearbook

Refer 4.1

4.9

Christmas Function

The Board will not go ahead with a Christmas Function

4.10 Golden Mallet Award

Nominations close 27 November, and Kate Mc will send out a reminder. A selection Committee was agreed.
The Board agreed to spending \$100 for a trophy (including postage)

Actions #4.10

(Closed) Kate Mc to send a reminder to members **Kate McLoughlin**
4.11 Workshops

Workshop on Lawn Maintenance will be hosted by Peter Freer from Canberra, with a range of case studies.
Future workshop topics under consideration are: Running a successful Club, Refresh the Ref, Building Club numbers.

4.12 GC Selection and Referee vacancies

2 expressions of interest are under consideration for the GC Selection Committee; applications close Nov 20.
A number of referees are keen to examine and increase the pool of referees, but so far no one has agreed to take on the Director position. It was noted that a pool of examining referees will give a better coverage across the state.

4.13 Eire Cup update

Australian Croquet Association has confirmed it will go ahead. Official Reception at Government House will be kindly paid and hosted by the Governors office.
Awards night being planned at Players' cost: \$85 -\$90
AGM and other ACA meetings to be held at Coogee, and the ACA will cover food costs.
Hoop setting tool has been developed. Refer Treasurer's Report. Merchandise needs to be badged and sold.
Steve Miles mentioned option to apply grant from OOS., Kate E to advise Eire Cup Committee.

Actions #4.13

(Closed) Kate E to advise Eire Cup Committee of possible OOS grants, and of need to progress merchandise and hospitality matters. **Kate Elliott**

5. Correspondence

5.1 Steve Marton resignation and replacement

Discussion around Board replacements to be followed up.

5.2 Cooks River proposal

5.2.A

[CNSW CRCC Agreement Discussion 28Oct20 \(1\).docx](#)

Kate Mc spoke to CRCC MoU proposal tabled.
The Board discussed options for the future, and considered changes were needed.



Actions #5.2

(Complete) Kate Mc and Steve Miles to draft a CNSW response to CRCC proposal.

Steve Miles Kate McLoughlin

5.3 Email Correspondence

5.3.A

[CNSW email Correspondence October November 2020.docx](#)

Kate to highlight significant correspondence

ACA asking re climate policy

Actions #5.3

5.4 (Closed) Kate to reply to ACA re adverse weather policy Kate McLoughlin Cooks River newsletter article

5.4.A

[CRCC V5 newsletter.eml](#)

5.4.B

[CRCC V5 newsletter \(1\).eml](#)

CRCC has developed an article to inform CNSW members about the status of CRCC and CNSW relationship.

The article was a helpful description of the current relationship.

The Board agreed that it would publish the article with some amendments as the MoU was still under discussion.

The Board agreed that Running Hoops was not the way to communicate this information, but CNSW communication channels.

Actions #5.4

(Closed) Kate Mc to advise CRCC of the Board's view on the article and its willingness to inform members and to progress the MoU discussions. **Kate McLoughlin**

6. Executive Reports

7. Finance Report

7.A Treasurer's Report 202011.pdf

Regarding merchandise: Shirts are with Steve Miles. Steve will be the contact for merchandise prior to Lisa taking over in the new year. Handicap Cards have been ordered.

Number of members 2,900. Down a couple of hundred members.

The Board approved funding for hoop setting tool of \$1,000 for minimum of 13-14 for the Eire Cup.

8. General Business

8.1 Constitution

8.1.A

[Input re Constitution.docx](#)

Feedback has been sent to David and Ted. Input has not thrown up any insurmountable issues.

A Q&A session for members will be held in January via Zoom.

Actions #8.1



8.2 (Closed) Kate Mc to remind members of closing date for input, and organise a zoom meeting early December **Kate Elliott Kate McLoughlin**
Strategic Plan

Refer 4.3

8.3 Tournaments Policy

8.3.A

[CNSW 2021 V2 Reimbursement 2021 20201026\(2\) \(1\).doc](#)

8.3.B

[CNSW - Event Hosting Policy V2 24Aug2019 \(1\).docx](#)

8.3.C

[CNSW Event Hosting Policy recommendations.docx](#)

8.3.D

[CNSW 2021 Lawn Use Reimbursement 2021 20201026\(2\).doc](#)

8.3.E

[CNSW - Event Hosting Policy 24Aug2019.docx](#)

David Stanton attended the meeting to answer Board questions about Tournaments. He confirmed Open, Div 1 events are held at HQ (Tempe), and it is used as a fallback venue. Other events as noted on the website are offered to other clubs to host, ensuring that events are shared around.

Kate Mc queried if the Tournament Regulation to try and get a minimum of 6 entries was adhered to. David will attempt to ensure an event goes ahead. Kate Elliott highlighted the need to support events in this recovery /Covid scenario. The aim is to get people playing croquet.

After David left the revised Events Hosting Policy and Lawn Reimbursement forms were discussed.

It was agreed that the Revised Hosting Policy proposed by Lorraine Hatfield be accepted, with an amendment to 2.1 removing the requirement to set up and take down lawns.

It was agreed that the revised Claim form be agreed, removing the requirement to double banking lawns.

Actions #8.3

(Closed) Kate Mc to promote upcoming Tournaments in newsletter **Kate McLoughlin**
(Closed) Kate to submit revised Events Hosting Policy and advise Tournaments Committee. Steve to update Lawn Reimbursement form and CNSW Schedule of Fees & Reimbursables document. **Steve Miles Kate McLoughlin**

9. Any Other Business

10. Next Meeting/Close

December 16, 6.00pm

11. Committee Reports

Actions #11

(Closed) Review minutes for meeting Board Meeting November **Kate Elliott**

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