



Minutes for Board Meeting December

Croquet NSW

Held at zoom

16/12/2020 @ 18:00

Approved by Kate Elliott on 25 January 2021

No. Minutes

1. Attendance

Kate Elliott, Kate McLoughlin, Simon Cook, Steve Miles, Rik Mills

2. Apologies/ Proxies/ Quorum

3. Confirm Minutes of Previous Meeting

confirmed with Steve's corrections

3.1 November Minutes

4. Business Arising of Previous Meeting

Kate recorded success of zoom sessions with over 160 attendees at 3 sessions so far.

It was agreed 3 sessions for next year to be held would be:

March 3 How to improve your game, facilitated by Simon Cook

April 7 Attracting new members, facilitator tbc

June 2 Running a Club, facilitator Steve Miles

A proposed session on Rules Q&A would be postponed subject to Director GC Refereeing program

Actions #4

(Not Yet Started) Simon Cook to facilitate zoom workshop March 3: How to improve your game **Simon Cook**

(Not Yet Started) Kate Mc to organise facilitator for Attracting new Members zoom workshop **Kate McLoughlin**

(Not Yet Started) Steve Miles to facilitate zoom workshop June 2, Running a Club **Steve Miles**

4.1 Workshops 2021

4.1.A

[Workshops in 2021.docx](#)

5. Correspondence

[5.A 9-12-2020 Letter to NSW Secretary.docx](#)

[5.B Lorraine Hatfield re SW Rocks request.pdf](#)

[5.C Correspondence November December.docx](#)

Correspondence highlights noted.

The Board agreed that Lorraine Hatfield's would respond to SW Rocks request for referee training.

Additional correspondence from the NSW Governor's secretary was received Dec 14, expressing interest in further involvement with Croquet NSW and its membership. It was agreed that Kate McLoughlin would communicate the gist of the letter in the forthcoming newsletter and that Kate E would draft a reply.

Actions #5

(Closed) Kate Mc would contact L Hatfield to respond to SW Rocks referee training request. **Kate McLoughlin**

(Complete) Kate will seek expressions of interest for NSW members for a pool of potential Tribunal members in relation to The Croquet Australia Member Protection Policy, **Kate McLoughlin**

(Complete) Kate Mc to communicate Governor's best wishes to members **Kate McLoughlin**

(Closed) Kate E to draft reply to Governor's secretary **Kate Elliott**

6. Executive Reports

6.1 Chair's Report

Kate E discussed need to fund livestreaming of Eire Cup. She would clarify requirements and get back to Board. Board members were keen that video coverage be available to members, particularly where CNSW funding required.

It was agreed an overall media plan for the Eire Cup was important. Kate McLoughlin also highlighted the need for identifying good commentators.

Actions #6.1

(Closed) Kate E to identify further details regarding video coverage of Eire Cup regarding access of members and cost. **Kate Elliott**

6.2 Secretary's Report

6.2.A

[Secretary Report December 2020.docx](#)

Secretary noted the Board's out of session approval of new office bearers:

Alison Sharpe and Ros Johnstone to GC Selection Committee,

Lorraine Hatfield as Director GC Refereeing

Rik Mills and Simon Cook to the Board. All new members were welcomed and congratulated.

Other matters noted:

Golden Mallet Award nominations: 12 received. Sent to Selection Panel 13/12

Selection Policy review making progress with input from P Freer and P Landrebe

Cooks River MoU: Kate and Steve met with Pauline Markwell and Rob Elliot 25/11. Refer Agenda item

Yearbook: my understanding was the Board had ceased producing for cost and privacy reasons. All the information is on the website.



ACA online magazine released <https://croquet-australia.com.au/wp-content/uploads/2020/12/Online-Magazine-Christmas.pdf>

7. Finance Report

7.A Treasurer's Report 202012.pdf

7.B 2021 Insurance Renewal.pdf

The Treasurer noted a break even forecast due to some savings of events not run, better return on investments and a better than expected recovery in membership numbers.
Rik Mills offered to report on the Community Sport recovery package as tabled by Steve Miles.
The Board agreed to the new renewal increased premium of \$12,019 which will be charged to clubs as \$199.20 (\$68.40 for Muller Park).

Actions #7

(Not Yet Started) Steve M to charge Clubs insurance premium as agreed. **Steve Miles**

(Complete) Rik Mills to report on the Community Sport recovery package. **Rik Mills**

7.1 Beryl Chambers Travel Costs

Costs approved

7.2 Early Payment Approval of CRCC \$7,500 due in January

The Board approved this payment, and noted excellent lawn preparation that had taken place.

Actions #7.2

(In Progress) Steve miles to pay CRCC \$7,500 **Steve Miles**

8. General Business

8.1 Constitution

15 submissions have been received and have been forwarded to Mike Strickland and Ted Griffin for consideration. A zoom meeting with members is planned for January to address responses.

8.2 Strategic Plan

Kate Mc identified Building membership and the development of Croquet Academies as 2 priorities from the strategic plan. These raised as agenda items.

Kate Elliott identified communication as high priority. Simon Cook to circulate plan regarding e communication, and to develop action further.

Actions #8.2

(In Progress) Simon to develop e comms plan and action further **Simon Cook**

8.3 Cooks River MoU

8.3.A [20201130 Understanding between CNSW and CRCC \(4\).docx](#)

8.3.B [CRCC Meeting 202011.docx](#)

8.3.C [CNSW Arrangements with Cooks River Croquet Club.docx](#)

Steve M and Kate Mc outlined their proposal following discussion with CRCC reps in November. Following questions from group, the proposal is to be developed to more clearly develop rationale around lease arrangements and tying it into strategic plan.

Actions #8.3

(Complete) Kate Mc and Steve M to further develop CRCC proposal, and clarify lease issues. **Steve Miles Kate McLoughlin**

8.4 NSW Academies update

8.4.A [Strat Plan CROQUET ACADEMIES.docx](#)

Options to progress NSW Academies or regional hubs to be developed. The following recommendation was agreed:

That the Board set up a group to clarify goals, structure and mutual obligations of the Regional Hubs/Academies. This should include a process for determining which Clubs are selected, standards and expectations, and some financial and other incentives to participate. The group to report back to the Board by end February for consideration at March meeting.

Actions #8.4

(Not Yet Started) That the NSW Academies working group comprised of Steve Miles, Simon Cook and 1 other member be established to clarify goals, structure and mutual obligations of the Regional Hubs/Academies. This should include a process for determining which Clubs are selected, standards and expectations, and some financial and other incentives to participate. The group to report back to the Board by end February for consideration at March meeting. **Steve Miles Simon Cook**

8.5 Bundanoon Member Application

8.5.A [Bundanoon membership email.pdf](#)

8.5.B [Application for a Club to become Affiliated to CNSW Bundanoon.docx](#)

8.5.C [Bundanoon New Constitution accepted at AGM held on 3.11.2019.docx](#)

Bundanoon Club 's membership application was unanimously accepted.

Actions #8.5

(Closed) Kate Mc to advise Bundanoon. **Kate McLoughlin**

8.6 Eire Cup

8.6.A [2020EireCupCNSWPlayerAgreement1 rev kmc.docx](#)

8.6.B [2020EireCupCNSWPlayerAgreementapproved 18 12 20.pdf](#)

Refer Chair's report for actions

The Players Agreement was approved with a minor editorial change. The updated agreement is attached.



Actions #8.6

(Complete) Kate Mc to send agreed Players Agreement to Chair, AC Selection Committee **Kate McLoughlin**

8.7 Newsletter items: From the Board. Other stories.

9. Any Other Business

9.1 New member welcome pack

9.1.A

[Strat Plan BUILDING MEMBERSHIP.docx](#)

postponed til January meeting

9.2 Coaching Accreditation Conference: Canberra, Newcastle

9.2.A

[Gmail - FW_ COACHING TOUR ADVERTISING.pdf](#)

Steve Miles raised issues relating to communication and location of Accreditation program.

Kate McLoughlin to discuss with Pete Landrebe (NSW coaching Director) options to support his role.

Actions #9.2

(In Progress) Steve to follow up with Greg Bury to clarify rationale of Accreditation program for NSW **Steve Miles**

(Closed) Kate Mc to send information to Club members to clarify who can attend the ACA coaching accreditation and related sessions. **Kate McLoughlin**

(In Progress) Kate Mc to discuss with P Landrebe options for a support coaching role.

Kate McLoughlin

9.3 Use of CNSW email

postponed til January meeting

10. Next Meeting/Close

January 20 2021

11. Committee Reports

Actions #11

(In Progress) Review minutes for meeting Board Meeting December

Kate Elliott

11.1 State Director Refereeing Report

11.1.A

[SDRGC Dec report.docx](#)

to be discussed January meeting

