



Minutes for Board Meeting January 2021

Croquet NSW

Held at zoom

19/01/2021 @ 19:00

Approved by Kate Elliott on 19 February 2021

No. Minutes

1. Attendance

Kate Elliott, Steve Miles, Kate McLoughlin, Simon Cook, Rik Mills, Rosie Landrebe

2. Apologies/ Proxies/ Quorum

3. Confirm Minutes of Previous Meeting

December Minutes agreed.

4. Business Arising of Previous Meeting

4.1 CRCC lease (KM, SM)

4.1.A

[Tempe Lease Requirements.pdf](#)

Rosie spoke regarding meeting with Inner West Council and Concordia Club, and proposed agreement re use of NSW HQ (MacKay Park). CNSW remains the main licensee and Concordia has needs met around ownership of verandah and small grassed area. Agreement to be sent to Cooks River for info. Board members largely in agreement; any finetuning of agreement with Concordia to be forwarded to Rosie Landrebe.

Revised Cooks River Agreement is to be amended as part of ongoing negotiations with Cooks River and CNSW.

Actions #4.1

(In Progress) Revise Concordia Agreement and progress to signing.

Rosie Landrebe

(In Progress) Update Cooks River/CNSW Agreement and forward draft to Cooks River

Steve Miles

4.2 Eire Cup update, including video and streaming (KE)

Board confirmed agreement to host next year's Eire Cup. Kate McLoughlin advised ACA Secretary Jim Clement.

Kate Elliot to contact governor's office regarding promo video with Government House Reception at Government House to be cancelled

The Board is waiting for a proposal for video streaming for Eire Cup next year

Actions #4.2

(In Progress) Contact Government House re promo video **Kate Elliott**
 (Complete) Advise Government House re Reception cancellation **Kate Elliott Steve Miles**

4.3 eComms proposal (SC)

Simon looking for input to his proposal.
 Hunters Hill has contacted the CNSW Secretary re privacy concerns for members info on website.
 Governance data to not be behind member login, but privacy concerns to be addressed.

Actions #4.3

(Complete) Contact David Archer re Club members' data being kept private. **Steve Miles**

4.4 Coaching Accreditation update (KM, SM)

Kate reported Coaching Accreditation is going ahead, with good numbers.
 Board agreed that CNSW to pay for Level 1 and 2 manuals.

Actions #4.4

(Complete) Kate to advise Pam Gentle re CNSW to cover cost of Coaching Manuals Level 1 and 2. **Kate McLoughlin**

4.5 Community Sport Recovery package (RM)

Actions #4.5

(Not Yet Started) Rosie Landrebe to supply Rik Mills with Grant Application to assist in funding options. **Rosie Landrebe**

4.6 Coaching Director support (KM)

The Board agreed to seek EOI for Deputy Director Coaching to work with Pete Landrebe (as discussed with pete)

Actions #4.6

(Complete) Kate Mc to advertise EOI for Deputy Coaching Director **Kate McLoughlin**

5. Constitution Discussion

[5.A CNSW Constitution \(Exposure Draft\).pdf](#)

[5.B Club Input re Constitution \(with comments\).pdf](#)

[5.C Board Paper on Constitution Changes 20210113.docx](#)

Board discussed comments and feedback on Constitution and advice of drafters. Much advice taken on Board.

Feedback to Clubs to address rationale for a new constitution? Based on Office of sport recommendation.



Issue more detailed explanatory memorandum to update members.

Actions #5

(In Progress) Steve to respond to Ted and Mike to do a new explanatory memorandum and new draft for Board consideration at Feb Meeting

Steve Miles

- 5.1 **Decision on Workgroup Proposals**
- 5.2 **Supplementary Issue on Minimum Club Size**
- 5.3 **Other Issues from Board Members**
- 5.4 **Communication Process**
- 5.5 **Zoom Meeting**

6. Correspondence

[6.A Correspondence December20 January 21.docx](#)

Advice regarding ACA AGM 22 March via zoom, just received to be forwarded to members. Motions and Board nominations to be received by 4 Feb with ACA.
Jacky McDonald and Jim Nicholls are both renominating as ACA Board members, and Croquet NSW has signed their nomination forms

7. Executive Reports

7.1 Report from Chair

[7.1.A](#)

[Acting Chair Report.pdf](#)

7.2 Secretary's Report

[7.2.A](#)

[Secretary Report January 2021.docx](#)

Report noted.

It was agreed Minutes and Financial Reports to be put onto website. Other information from Board Meetings would be available on request from Secretary.

Kate McLoughlin confirmed she would contact Committees and State Directors for regular reports on a rotating basis.

Mike Hughes from AC Selection had suggested new members from outside Sydney may be useful to add.

Actions #7.2

(In Progress) 2 paras for ACA Annual Report to be drafted

Kate McLoughlin



(In Progress) Committees and Directors to report regularly to CNSW December GC Referee Director, January AC Selection Committee, Feb Selection Policy Committee, GC Selection Committee **Kate McLoughlin**
(In Progress) AC Selection Committee: EOI for 2 members **Kate McLoughlin**

8. Finance Report

[8.A Treasurer's Report 202012.pdf](#)

8.1 Approval of eastern Seaboard Tournament as in Treasurer's Report

9. General Business

9.1 Strategic Plan

[9.1.A](#)

[Strat Plan BUILDING MEMBERSHIP.docx](#)

[9.1.B](#)

[Application for Club Membership - Fact Sheet 1Mch17\(11 1 21\).docx](#)

[9.1.C](#)

[Application for a Club to become Affiliated to CNSW 18July18.docx](#)

10. Any Other Business

Simon Cook was nominated and accepted as Deputy Chair for CNSW Board.
Rik Mills and Rosie Landrebe to take on role of AC rep.
Simon Cook to share role of Tournaments contact with Kate Elliott.
Rosie Landrebe agreed to write Board update for newsletter.

11. Committee Reports

[11.A AC Selection Committee Report.pdf](#)

11.1 Referee Director Report

[11.1.A](#)

[SDRGC Dec report.docx](#)

11.2 Selection Policy Review Committee

11.3 State Co-ord Junior Croquet - Survey Report

[11.3.A](#)

[Questionnaire summary Junior Croquet 21 01 16.docx](#)

12. Next Meeting/Close

Tues Feb 16

Actions #12



(Complete) Review minutes for meeting Board Meeting January 2021

Kate Elliott

(Complete) Review minutes for meeting Board Meeting January 2021

Kate Elliott