



Minutes for Board Meeting March 2021

Croquet NSW

Held at Tempe?

14/03/2021 @ 10:00

Approved by Simon Cook on 20 May 2021

No. Minutes

1. Attendance

Simon Cook, Steve Miles, Rik Mills, Rosie Landrebe, Kate McLoughlin

The Board moved a motion of thanks to Kate Elliott for her support, leadership and hard work as Chair over the last 18 months.

Simon Cook was voted Chair unanimously by Board members, and has accepted the role.

Actions #1

(Closed) News item on website and Facebook to thank Kate Elliott for her time as Chair of the Board **Kate McLoughlin**

(Complete) EOI for 2 new Board members **Kate McLoughlin**

2. Apologies/ Proxies/ Quorum

3. Confirm Minutes of Previous Meeting

Confirmed

4. General Business

4.1 Cooks River CNSW relationship and MoU

The Board agreed that Tempe would remain the CNSW HQ alongside the development of Hubs around the State. This would enable CNSW to maximise funding and development opportunities.

Board considered the agreement with Concordia and Inner West Council and CNSW as first agreement needing to be finalised, prior to moving on the agreement with Cooks River. The draft agreement was agreed by Board members: Rik, Kate McLoughlin and Simon (Rosie and Steve Miles abstained from the vote) as the best way forward. Rosie Landrebe to update the draft, clarifying IWC as a partner in the Agreement, ensuring we pay zero rent for the Clubhouse area, and clarifying the water rates payable. Simon would talk to Cooks River to confirm our positive intentions regarding the future relationship, once the Concordia, IWC Agreement has been finalised.

CRCC/CNSW Agreement scenarios for future to be considered by Board members in light of above

Approved by Simon Cook on 20 May 2021

Actions #4.1

(In Progress) Update Concordia/IWC/CNSW Agreement for Board agreement **Rosie Landrebe**

(In Progress) Discuss status of CRCC negotiations w CRCC **Simon Cook**
 (Complete) CRCC/CNSW Agreement scenario options document **Rosie Landrebe Steve Miles**

4.2 Hubs: their role and funding

Discussion of the nature of Hubs: relationship with CNSW. They would host CNSW sponsored activities, be a centre for training programs, and be a focus for local carnivals and club activities. The aim would be to put in place recurrent funding for hubs in alignment with CNSW HQ funding.

Proposal to look at options to develop grant applications, including specialised staff member.

Actions #4.2

(Complete) Follow up grant application options or staffing **Rosie Landrebe**
4.3 Membership growth: incentives and promotion

4.3.A
[New member letter 2021.docx](#)

4.3.B
[Application for a Club to become Affiliated to CNSW 15 2 21.docx](#)

4.3.C
[Application for Club Membership - Fact Sheet 10 3 21.docx](#)

Board agreed with Kate's proposal to offer incentive for new clubs to join CNSW.

Kate to send letter to 11 croquet groups and clubs not part of CNSW. Board members Rik and Simon to follow up with phone calls

Actions #4.3

(Complete) kate to update letter with further input. to provide contact details for Rik and simon to follow up. **Rosie Landrebe Kate McLoughlin Rik Mills Simon Cook**
4.4 Strategic Plan

Strat Plan to be updated for Board consideration next meeting

Actions #4.4

(In Progress) Strategic Plan to be updated **Rosie Landrebe**
4.5 Constitution

Constitution final steps: Zoom meeting 14 April, 7.30pm; Simon Cook to Chair, Kate to moderate. All Board members in attendance with Mike and Ted available for advice. Club delegates to attend, questions to be sent 48 hours ahead.

Final Club input 21 April.

Voting to be done electronically with Peter Montague asked to be returning officer. Voting docs to be sent 5 May, and returned 2 June midnight.

Aiming for new constitution by 1 July.

New constitution needs to be registered with Office of Sport and ACA after vote concluded.

Actions #4.5

(Complete) Advise Ted and Mike of process (Steve) Returning Officer , organise zoom



meeting advise members and send out voting info (Kate M)
McLoughlin

Steve Miles Kate

5. Business Arising of Previous Meeting

5.1 Voting preferences for ACA Board members

5.1.A

[ACA AGM.pdf](#)

5.1.B

[ACA Board Barbara Northcote amended.pdf](#)

5.1.C

[Sharpe ACA Board nomination 4 2 21.pdf](#)

5.1.D

[ACA Board Kerri-Ann Organ amended \(1\).pdf](#)

5.1.E

[Nicholls ACA nomination 13 01 21.pdf](#)

5.1.F

[McDonald ACA nomination 21 01 21.pdf](#)

5.1.G

[ACA Board Bernie Pfitzner.pdf](#)

Voting preferences discussed. Speaking notes for Simon around chemical spray motion

Actions #5.1

(Closed) Confirm Simons attendance at ACA AGM

Kate McLoughlin

(Closed) Briefing notes for AGM motion to Simon

Rosie Landrebe

6. Correspondence

6.A [Correspondence February March 2021.docx](#)

Rosie to follow up with Government House, Kate to send copy of correspondence

Actions #6

(Complete) Follow up government House correspondence

Rosie Landrebe

Kate McLoughlin

6.1 Trans Gender and Diversity Guidelines

6.1.A

[Transgender DiversityWebmail __ Print.pdf](#)

Board favourably inclined subject to WCF guidelines also coming out.

Actions #6.1

(Complete) Follow up Gender and Diversity Guidelines in light of WCF guidelines

Kate

McLoughlin

7. Executive Reports

8. Finance Report

8.A [Treasurer's Report 202103 with 20210228 P&L.pdf](#)

Board approved



Board agreed to payment of \$5,400 for coaching manuals, noting lack of notice by ACA.
Board also agreed to cost recovery payment for Canberra Coaching Conference

Actions #8

(In Progress) Steve to arrange change of signatures and email updates (Complete)
Steve to arrange payment for coaching manuals **Steve Miles**

(Complete) Kate to organise payment for coaching venues in Canberra, noting \$300
to be covered by ACA **Kate McLoughlin**

9. Any Other Business

Game Plan attendance: Rik reported on his attendance at the launch. He noted some shortcomings, but thought the plan was a good check for Clubs to ensure they were covered in all aspects of running a club, and leading to resources to use.

10. Next Meeting/Close

20 April 7 pm

11. Committee Reports

Actions #11

(In Progress) Review minutes for meeting Board Meeting March 2021 **Kate Elliott**

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