



Minutes for Board Meeting May 2021

Croquet NSW

Held at zoom

19/05/2021 @ 19:00

No. Minutes

1. Attendance

Kate McLoughlin, Rik Mills, Simon Cook, Rosie Landrebe, Steve Miles

2. Apologies/ Proxies/ Quorum

All present

3. Confirm Minutes of Previous Meeting

Agreed

4. Business Arising of Previous Meeting

4.1 Constitution update (Steve)

Constitution is with member club delegates for voting, sent out April 21 with a Ballot paper as agreed by Board members.

Kate has sent a reminder 18 May. Need to check return address.

Actions #4.1

(Closed) Kate to check returning officer address re constitution vote Steve to send out reminder to delegates in the last week of May **Steve Miles Kate McLoughlin**

4.2 Cooks River Agreement (Simon) Motion: That the Croquet NSW Board accept the Croquet NSW and Cooks River Croquet Club Management of MacKey Park Facility Agreement as tabled at the meeting on 19/05/2021

4.2.A

[Notes on CRCC agreement from SM 20210517.docx](#)

4.2.B

[Proposed CNSW CRCC Agreement 210507 v6.docx](#)

The Board discussed the draft agreement with Cooks River.

The following changes were agreed: The Facilities Management Team to have 1 independent

Club member
 the Number of events requiring 4 lawns would be 10.
 FMS Operation 1: Budget to be designated expenditure in the general CNSW account.
 3. Expenditure: CNSW Board approval is not required for expenditure on lawn maintenance CRCC responsibilities
 CRCC will maintain and provision the CNSW Office space and clubhouse, and have access for their CRCC Club purposes.
 Other issues, para 2 to be deleted.
 para 6: CRCC will charge \$2 lawn fee for CRCC Club members, payable to CNSW to fund necessary items such as equipment.

Actions #4.2

(Closed) Rik to update CNSW CRCC Agreement as agreed, and advise Board members for out of session agreement. **Rik Mills**

4.3 IWC Concordia Agreement (Rosie)

4.3.A

[Draft Venue User Conditions CRCC and CNSW.docx](#)

Rosie has advised she has set up a meeting with the new IWC general manager to finalise IWC CNSW Concorida Agreement.

4.4 Selection Policy (refer below)

4.5 Grant writing and Jeff Slater (Rosie)

4.5.A

[Meeting with Jeffrey Slatter \(NSW Sport\) and Rosie Landrebe 23 April 2021.docx](#)

Rosie had spoken to Jeff Slatter as reported in her email 23 April. she noted that grant writing assistance can be obtained from Dept Sport staff.

4.6 Tournament regulations updated (Kate)

4.7 Coaching plan (refer below)

4.8 Fee increase communicated (Steve)

4.9 Defibrillator (Steve)

Steve awaiting Rosie discussion with Teresa, Director Concordia and information about grant options.

4.10 NSW Hubs (Steve, Simon Rik)

Rosie to flesh out Hub proposal following discussion with NSW Sport

Actions #4.10

**4.11 (In Progress) Rosie to prepare Hubs proposal for next meeting
 CNSW Officers, Committees and Board member contacts**

Rosie Landrebe



4.11.A

[CNSW Officers Schedule.docx](#)

Board members volunteered for roles, and agreed Board members are a point of contact, and not needing to sit in on meetings. Regular reports to be called for and updates as required.

Actions #4.11

(Closed) Kate to update document and advise committees etc. All board members to follow up as appropriate **Rosie Landrebe Steve Miles Kate McLoughlin Rik Mills Simon Cook**

4.12 **Game Plan and Board (Simon)**

Rik is following up

4.13 **Social Media Policy and web update (Simon)**

Agreed that Board members be mindful of the additional freight of their communication on social media platforms

5. **Executive Reports**

5.1 **Board Chair Report**

Simon has been in discussion with Greg Bury regarding a national website upgrade, subject to securing funding. States will derive benefits from integrated approach.
Status of CNSW Facebook page raised, and it was agreed CNSW Facebook needed to be a group rather than a page.

Actions #5.1

(Closed) Rosie to update CNSW Facebook as a group **Rosie Landrebe**

6. **Finance Report**

[6.A Treasurer's Report 202105 with 20210430 P&L.pdf](#)

The Board agreed to accept Steve's report as presented.

7. **Committee Reports**

7.1 **AC Selection Committee update**

[7.1.A](#)

[AC selection committee state team squad.docx](#)

The Board received and approved the recommendation of the AC Selection committee for the State Team Squad for 2022.
The Board had previously approved the appointment of Peter Landrebe as Team Coach, and Tim Murphy as Development Squad Coach as recommended by the AC Selection Committee.

Actions #7.1

(Closed) Rik Mills to convey approval to AC Selection Committee.

Rik Mills

7.2 **AC Referee Director update**



Ted Salter has distributed new AC referee manuals to existing referees and is the process of organising sessions to update skills.

7.3 Ricochet Development Officer Report

7.3.A

[RDO CNSW Board report 1st qtr 2021.docx](#)

Richard Hughes very complete report was received with thanks and approved by the Board.

7.4 Selection Policy draft

7.4.A

[SPandMemoBoardAPRIL21 \(2\).docx](#)

7.4.B

[Selection Policy Board feedback re draft.docx](#)

7.4.C

[SP response to Board comments 20April2021 \(1\).docx](#)

The Board considered the draft Selection Policy received from the Selection Policy Working Group: Nerida Taylor, Peter Freer and Peter Landrebe. The Board debated the role of the Board in determining the Team Coach, and agreed that the Selection Committee should conduct the EoI process to appoint the Team Coach which would be monitored by the Board Observer and approved by the Board.

Actions #7.4

(Closed) Kate to update the policy for signoff by the Board before advising the Selection Working Group **Kate McLoughlin**

7.5 Coaching Update

Kate reported Pam had just announced invitations to all potential coaches to undertake training, and was rolling this out. Pam will be managing the distribution of manuals, and seeking supplies from ACA admin officer rob Murray.

8. General Business

8.1 Constitution

8.2 Strategic Plan

9. Correspondence

10. Any Other Business

11. Next Meeting/Close

Tues 15 June 7pm

Actions #11

(Closed) Review minutes for meeting Board Meeting May 2021

Simon Cook



(Closed) Review minutes for meeting Board Meeting May 2021

Simon Cook

(In Progress) Review minutes for meeting Board Meeting May 2021

Simon Cook