



Minutes for Board Meeting January 2022

Croquet NSW

Held at zoom

11/01/2022 @ 19:30

Approved by Kate McLoughlin on 09 February 2022

No. Minutes

1. Attendance

Kate McLoughlin, David Scott, Steve Miles, Rik Mills, Rosie Landrebe, Liz Friend, Ray Chapman

2. Apologies/ Proxies/ Quorum

3. Confirm Minutes of Previous Meeting

[3.A Minutes of Board Meeting 7th and 13th December 2021.pdf](#)

Minutes of December 7th & 13th 2021 meetings approved.

4. COVID-19 Policy for Tournaments and Tempe

[4.A Covid-19 Policy for Tournaments and Tempe 20220111.pdf](#)

Agreed:

- Clubs can require a double vaccination policy providing they comply with legislation, are acting within their constitution and have support of their members;
- CNSW Competitions - players, officials and non-playing visitors are required to be double vaxxed (including medical contraindication). Venues may have more stringent requirements. CNSW also encourages all attendees do a Rapid Antigen Test 2 or 3 days before they attend the venue for registration or day 1 of play;
- CNSW to consider introducing Rapid Antigen Test as a requirement once they are readily available.

Motion : "Players, officials and non-playing visitors are required to be double vaccinated or hold a valid medical exemption when attending a Croquet NSW event. Croquet NSW encourage all attendees to undertake a Rapid Antigen Test no more than 3 days prior to attending the event venue (and not attend if they test positive). " Moved by Kate McLoughlin, seconded by David Scott. **Adopted .**

5. Business Arising of Previous Meeting

5.1 CNSW Trophies

[5.1.A Trophy Replacement.pdf](#)

Approved by Kate McLoughlin on 09 February 2022



[5.1.B Procedures for CNSW Trophy Movement.pdf](#)

Ray hasn't been able to locate any further trophies. Rosie is confident John Eddes has some of the missing ones and Ray will follow up John to investigate. February meeting will consider replacement of remaining missing trophies.

5.2 Eire Cup - planning update from David Stanton

David provided a comprehensive update on Eire Cup planning. Venues are nearly finalised and there may need be some assistance from CNSW. Agreed that:

- CNSW will provide shirts and referee vests to Venue Managers and Referees - expected cost approx. \$1,000;
- David will coordinate a financial budget and asked Steve if he could convert ACA's budget in Quickbooks to Microsoft Excel;
- Host clubs to be reimbursed for lawn hire at \$50 per lawn, per day, \$12 per day per official for meals and \$3 per day per player for morning/afternoon tea. Kate to write to ACA requesting they provide same. CNSW will cover any shortfall if ACA do not provide full amount;
- David Stanton to set up a TryBooking account under the tournaments@croquet-nsw.org email for function bookings and shirt sales. Steve will talk to Lisa K re: TryBooking account, shirt ordering etc.

5.3 Club Hubs - update from Rosie + decision on 4 clubs who submitted EOI's

Panel members are Greg Bury, David Hanbidge & Rosie Landrebe. Rosie will coordinate with Greg & David to review EOI's and organise panel interviews with each club in the next 2 to 3 weeks.

Actions #5.3

(Complete) Reconfirm availability of Greg Bury & David Hanbidge as Panel members

Rosie Landrebe

(Complete) David to email clubs who submitted EOI's on Friday 14 January 2022 with an update of panel and interviews to be arranged in next couple of weeks.

David Scott

5.4 Strategic Plan Priorities for 2022

[5.4.A Liz Friend Strategic Plan Priorities.pdf](#)

[5.4.B Strategic Goals for 2022.pdf](#)

Short discussion due to time limit. David & Rosie encouraged to provide input. Priorities to be finalised at February meeting.

6. Executive Reports

6.1 Chair's Report

[6.1.A Chair's Report 2022 January.pdf](#)

Tempe Venue - Rosie & Steve prioritised a list of needs and wants from CRCC and spent several days in the clubhouse & sheds eg. cleaned out the kitchen drawers and there are now 4 drawers and double cupboard available. A 6x6 cubicle Kallax has been purchased for the club room to provide day to day storage for members & players. Still waiting for new cupboards in the office etc. The lawns were ready a week before expected and Rosie & Steve unable to



complete refurb/rearrangement. To avoid any confusion agreed we write to CRCC with an update on the office, club room and storage sheds plus establish that formal communications between FMC and CRCC come through CNSW Secretary.

Croquet at Government House on Australia Day has been cancelled. Liz & Alison will work on a promotional brochure.

Rosie mentioned NSW Governor happy to join a ZOOM meeting and chat.

Actions #6.1

(Complete) Update on Tempe lawns, club room & storage sheds plus communication channel to CRCC **David Scott**

(In Progress) Facilities Management role be detailed. **Rosie Landrebe Steve Miles**

7. Finance Report

[7.A TreasurersReport202201.pdf](#)

Motion : "CNSW sell/withdraw 100% of investments with/in Australian Unity Healthcare Property Trust & Cromwell Property." Moved by Rosie Landrebe, seconded by Rik Mills. **Adopted** .

Motion : "CNSW allocated a budget of \$2,000 for Tempe office and storage renovation and maintenance." Moved by Steve Miles, seconded by Rik Mills. **Adopted**

Actions #7

(Not Yet Started) Requests to withdraw/sell 100% of investments with Australian Unity and Cromwell Property to be completed and submitted. **Steve Miles**

8. General Business

[8.A 2021 Golden Mallet Award.pdf](#)

8.1 Tournament Change of Date

[8.1.A Changing CNSW event dates after tournament schedule approved_.pdf](#)

Agreed to change of dates for Eva Short & Win Dickinson events from 12-13 February 2022 to 16-17 July 2022.

Noted CNSW Tournament Committee have authority to change dates.

8.2 ACA AGM March 2022

9. Committee Reports

9.1 AC Selection Committee

[9.1.A AC-SelectionComBoardPaper.pdf](#)

[9.1.B EireCupTeamRatification.pdf](#)

[9.1.C Ac-Selction CommitteBrief-2.pdf](#)



[9.1.D AC-Selection-Committee-Report.pdf](#)

The Board ratified the recommendation from the AC Selection Committee that, instead of Reserve, Gareth Denyer be appointed the 5th Men's member of the 2022 Eire Cup team. Rosie will advise Pete Landrebe (vice-captain of the team).

10. Any Other Business

Agreed CNSW Board Meetings be held on the 2nd Tuesday of each month.

Board members obtain reports from Committees as per schedule Kate provided.

Actions #10

(Complete) David to alert relevant Board members for committee reports due at next meeting **David Scott**

11. Correspondence

[11.A Correspondence Dec-Jan2021.docx](#)

12. Next Meeting/Close

Meeting closed 21:30. Next meeting 7 February 2022 at 19:30.

Actions #12

(In Progress) Review minutes for meeting Board Meeting January 2022 **Kate McLoughlin**

12.1 Confirm Committee Report due next month

[12.1.A CNSWOfficersSchedule2022.docx](#)