



# Minutes for Board Meeting February 2022

## Croquet NSW

Held at zoom

08/02/2022 @ 19:30

### No. Minutes

#### 1. Attendance

Kate McLoughlin, David Scott, Steve Miles, Rik Mills, Liz Friend, Rosie Landrebe, Ray Chapman.

#### 2. Apologies/ Proxies/ Quorum

#### 3. Confirm Minutes of Previous Meeting

[3.A DRAFT Board\\_Meeting\\_January\\_2022\\_Minutes\\_11\\_01\\_2022.pdf](#)

Minutes of Board Meeting 11 January 2022 approved.

#### 4. Business Arising of Previous Meeting

##### 4.1 Hubs Update

5 clubs submitted EOI's for Club Hubs project. Rosie to coordinate and complete Panel interviews with the 5 clubs and provide written recommendations and rationale to the Board for final approval by COB, Tuesday 22 February 2022.

##### Actions #4.1

(Complete) Club Hubs - Coordinate Panel interviews with the 5 clubs who submitted EOI and provide recommendations with rationale to the Board, for final approval, by COB on Tuesday, 22nd February 2022. Rosie to cc David into emails advising clubs of interview scheduling. **Rosie**

**Landrebe**

##### 4.2 Eire Cup

All Board members encouraged to attend as an excellent opportunity to interact with other States and show support for NSW team. David apologises that he cannot attend due to long standing commitment. Preferred attendance dates are 15 - 19 March 2022. In accordance with CNSW Schedule of Fees & Reimbursables, Board members who attend are entitled to reimbursement of up to \$120 per night for accommodation and travel of \$0.25 cents per kilometre.

Eire Cup preparation proceeding well with catering supplied by Concordia and a local cafe when Concordia not open. Venue manager, John Stokes, working with Rosie and will have volunteers from Cooks River and other Clubs to assist on a day to day basis.

FMC looking after site preparation, including pergolas and require a budget to purchase necessary items. **Motion** : "CNSW purchase two pergolas and additional supplies for Tempe Eire Cup preparation up to



maximum cost of \$4,000. Additional expenditure will require separate Board approval. " Moved Rik Mills, seconded Ray Chapman. **Carried**

Pete Landrebe & Gareth Denyer awaiting quotes to live stream (on Youtube) the Men's & Women's finals + NSW v VIC Eire Cup match. Agreed CNSW ask ACA to share costs 50/50 up to a maximum contribution of \$2,000 from ACA. **Motion** : "CNSW provide a budget of up to \$2,000 for live streaming one Eire Cup match and the ACA Men's & Women's Singles finals. " Moved David Scott, seconded Kate McLoughlin. **Carried** .

Ray will organise Name Badges for Board members (with CNSW logo).

#### **Actions #4.2**

(Complete) Ray will organise name badges for Board members **Ray Chapman**

4.3

#### **Trophy Update**

[4.3.A BOARD PAPER FOR MORE TROPHIES.pdf](#)

[4.3.B Pewter Mug Trophy Options.pdf](#)

Ray has located all missing trophies and will arrange collection and return to Tempe. Two events don't have trophies - Tempe Open (NSW AC Super Advanced) + AC9 & Over Handicap Singles. **Motion** : "Once all trophies have been returned an assessment be made as to whether any trophies for events that are no longer held should be repurposed for the aforementioned events. " Moved David Scott, seconded Rosie Landrebe. **Carried** .

4.4

#### **Action Updates (from Meeting Actions)**

[4.4.A Board\\_Meeting\\_Action\\_Tracker as at 29Jan2022.pdf](#)

Rosie will prepare a Facebook page for the Eire cup but she needs information from the Eire Cup committee before launching.

Withdrawal requests for investments with Australian Unity & Cromwell not yet submitted. David to prepare the withdrawal forms for Steve.

New balls from Australian Croquet company cannot be purchased in time for Eire Cup as they have not received appropriate approval. Instead ACA are supplying required sets of balls.

#### **Actions #4.4**

(Not Yet Started) Eire Cup committee to provide Rosie with information so she (Rosie) can launch Eire Cup Facebook page. **Kate McLoughlin**

(Complete) David to prepare withdrawal forms for Aust Unity & Cromwell investments and send to Steve. **David Scott**

## **5. Executive Reports**

5.1

### **Chair Report**

[5.1.A Chair's Report 2022 February.pdf](#)

Identifying measurable, strategic goals is a priority and Board members will be allocated specific ones to assist and/or manage.

Board meeting format will require Items to have a paper with objective, discussion and recommendation by COB on the Friday before next Board meeting. During the meeting attendees, other than the speaker & Chair, will be muted and must raise ZOOM hand to be called to speak.



## 6. Finance Report

### [6.A Treasurer's Report 202202.pdf](#)

On track for profit for year. Board paper on grant money required for next meeting targetting how it can be used for Strategic Goals.

## 7. General Business

### [7.A Strategic priorities 2022.pdf](#)

#### 7.1 Strategic Plan

##### **Actions #7.1**

(Complete) Strategic Priorities: there are a number of goals within each focus area. Ray & Kate will identify 3 key Goals for the Board to focus on in 2022. **Kate McLoughlin Ray Chapman**

#### 7.2 Club Forums

Club forums to be held 2-3 times a year. Next Club Forum in April midway between our board meetings and to be recorded so can be added to website. We ask clubs to submit topics/questions they wish addressed. There will be a Q&A following topics submitted. All participants, other than speaker and chair, are muted.

##### **Actions #7.2**

(Not Yet Started) Schedule Club FORUM and email clubs to advise **David Scott**

#### 7.3 Club Lighting Reimbursement for Ricochet Tournament/s

##### [7.3.A RC email 200122 re Lawn Use Reimbursement Request for Lighting.pdf](#)

Request that CNSW reimburse a club hosting a CNSW event for the cost of running their lights during the event. The Board felt that costing are needed before consideration together with more detail as to why lights are required. The Board also noted that reimbursement to clubs running events has increased from 80% of entry fees in 2021 to 90% in 2022.

##### **Actions #7.3**

(Complete) Reply to Richard and cc ray into same requesting detail of why lights are required and estimated cost of running same. **David Scott**

#### 7.4 CNSW Policy Revisions

##### [7.4.A BoardPaper-ChangeToSection5-4.pdf](#)

##### [7.4.B 2022-02-PolicyReviewUpdate.pdf](#)

Agreed to proposed changes to Section 5.4 of CNSW Selection Policy (as per attached paper).

Other policy revisions underway and Rik will send revised Discipline Policy to a couple of legal minds (now



retired and volunteering) for their comment.

## 8. Committee Reports

The Board noted and thanked the coordinators for their reports.

### 8.1 Ricochet Coordinator

[8.1.A RC Co-ordinator report20220120.pdf](#)

### 8.2 Coaching Coordinator

[8.2.A Coach Coordinator Report January 2022.pdf](#)

### 8.3 State Director Refereeing - GC

[8.3.A SDR\\_GC report Jan2022.pdf](#)

## 9. Any Other Business

## 10. Correspondence

[10.A Correspondence Jan2022.pdf](#)

## 11. Next Meeting/Close

Meeting closed 9:30pm. Next meeting 8 March 2022 at 7:30pm.

### Actions #11

(Complete) Review minutes for meeting Board Meeting February 2022

**Kate McLoughlin**