




Minutes of Board Meeting of Croquet NSW for 12th December 2022

1. **Attendance** Kate McLoughlin, Rik Mills, Steve Miles, Ray Chapman, Liz Friend, Simon Cook, Fidy Westgarth
2. **Apologies – Nil**
3. **Minutes from last meeting approved**
 - 3.1 Minutes to be published on the CNSW website after approval at the Board meeting. This will mean minutes will continue to be one month behind.
 - 3.2 Discussions was held around documents available for CNSW players. The minutes are required to be available, but not necessarily Attachments and supporting documents. **Kate to clarify requirements**
4. **Business Arising from Previous Meeting**
 - 4.1 New Board Member -Welcome to Fidy our last new Board member
 - 4.2 Christine notified of the outcome of her Eol and has accepted the position of Hubs Coordinator.
- Kate has supplied relevant documentation
 - 4.3 Members Management Platform still going ahead. **Simon, Rik, and Gareth to drive the project**
 - 4.4 AC Advocate -Duties include promote and drive the spread of AC in the States though existing members
 - 4.4.1 Eol to be published in the newsletter
 - 4.4.2 Duties policy to be updated. Item 12.2.2
 - 4.5 Bank Signatories to be updated **in progress by Steve**
 - 4.6 Face Book management Rosie contacted still not finalized. **Rik to follow up**
 - 4.7 Scoreboard Costings in progress - **report Jan 2023 by Ray**
 - 4.8 Tempe FMC Membership – Stephen Burns approved as new member of FMC
5. **Executive Report**
 - 5.1 Date Base - Awaiting letter from ACA outlining what's happening and time frame
 - 5.2 Hubs - **Ray is the Board contact for Hubs** and will be working with Christine. Hubs review information requested, and a Hubs zoom meeting proposed for January



5.3 Tournaments - Kate and Simon attended the recent Tournaments Committee meeting. Discussion on the viability of certain events was held, and it was agreed that the tournaments 2023 events calendar will be reviewed mid year to consider any changes. Stephen Richards will drive the review

Kate confirmed with the Tournaments committee that the Calendar be sent to the Board prior to confirmation.

6. Finance report

6.1 Expenses approved for late Eire cup receipts

6.2 Expense Approved for laser leveling

6.3 After much discussion the Board agreed to pay for the additional Eire cup uniforms purchased in good faith by Peter Landrebe.

6.4 **The secretary to advise** the Chair of the Association selection committee, captain and Team Manager that in future the Board will only pay for uniform costs as stipulated in the players signed agreements.

6.5 The Board confirmed its previous decision that the State team shirt colour is sky blue.

Finance Reports accepted

7. CRCC Agreement

7.1 CNSW and CRCC Lawn Use Agreement revised

Kate and Steve to progress agreement and seek feedback from CRCC


8. Concordia

8.1 Concordia Change to Licence Withdrawn. **Steve to follow up with Concordia**

8.2 Concordia advised of changes to Board and new contact Board member.

9. 2023 AGM

9.1 Board agreed that AGM to be held no earlier than late March 2023. **Rik to propose dates for agreement before the next Board meeting.**



10. Grants

- 10.1 Confirmation of Acquittal Application-CSRP-00040-2122. **Steve to finalise acquittal**
- 10.2 Notification of new round of AED grants – circulated to Club Secretaries
- 10.3 **Kate to follow up** whether extensions to existing CNSW grants have been approved
- 10.4 **Steve to provide a grants update** at the next Board meeting.

11. CNSW Policy Review

- 11.1 NIF Update to Child Safeguarding Policy V2.1 has been uploaded to the Croquet Australia website - Clubs Notified
- 11.2 Updates to Duties of Officers and committees in progress **by Rik.**
 - 11.2.3 Association Croquet Advocate terms of reference
 - 11.2.4 Hubs Co-Ordinator role

Both documents added to the Duties of Officers and Committees

12. General Business

- 12.1 Strategic Plan – will need to be updated over the coming year.
- 12.2 Operational Plan has been updated. Board members have been assigned projects and will be requested to drive these projects.
- 12.3 Recognition of Volunteers – held over to next meeting
- 12.4 CNSW Purchase of Gateball Equipment – **Ray to ascertain Hub's views** on the purchasing gateball equipment and report back to Board at the next meeting
- 12.5 Peter Martin's AC event proposal to CNSW - on hold till AC Advocate appointed. Peter Martin to be approached re position
- 12.6 **Simon to obtain a current copy** of the CNSW events requiring hosting and forward to Liz for the newsletter and to Ray for the Hubs
- 12.7 **Ray to purchase three new badges** for Rik Mills Secretary, Simon Cook Deputy chair and Fyde Westgarth Board member
- 12.8 Rik to remain as Secretary and Simon as Deputy Chair for the current term until the next AGM.

13. Committee Reports

13.1 AC Selection Committee

13.1.2 Committee Members

Stephen Richards Chair, Mike Hughes, Kerri-Ann Organ, and David Stanton with Peter Landrebe a member in his capacity as State Coach.

13.1.3 Eire Cup

Jim Nicholls has withdrawn from the State team, the ACSC have replaced him with Tim Murphy (1st Reserve)

The Board accepted Tim Murphy as a replacement for Jim Nicholls and agreed that Stephen Pearce be appointed team manager for the Eire Cup. Team Manager responsible among other things for purchasing of uniforms.

13.2 GC Refereeing

Board has endorsed Peter Gordon's appointment as a GC Tutor Referee for the Hunter region

13.3 Tournament Committee

13.3.1 Changes to AC Pennants – Held over till the next Board meeting

13.3.2 Tournament Regulations Review – Board Approved the tournament regulations review. **Simon to advise** Tournaments of the Boards decision.

14. Golden Mallet Award

14.1 Two nominations to date. Closing date extended to 12th January 2023. **Rik to advise all clubs.**

15. Any Other Business

15.1 Email from Port Macquarie expressing interest in hosts State AC events Platinum or Silver Broach – forwarded to TC

15.2 Notification of WCF inductees into the Hall of Fame – Clubs notified

16. Correspondence

16.1 Letter of Thanks from Chatswood CC

16.2 Byron Bay letter 2022 to support grant application

16.3 Letter to Concordia re Changes in contact information.

17. Next Meeting/Close

10-01-2023 Second Tuesday

For next year.