



## MINUTES: CNSW Board Meeting, 14 February 2023

Minutes by: Fidy Westgarth

1. Meeting Opened at 7:05pm
2. **Quorum/Attendance:**  
Kate McLoughlan (Chair); Rik Mills; Liz Friend; Ray Chapman; Fidy Westgarth (Minutes).  
APOLOGIES: Steve Miles; Simon Cook
3. **.Approval of minutes from last meeting**
  - 3.1 Minutes of January Meeting – Approved by all in attendance
4. **Business Arising from Previous Meeting.**
  - 4.1 Membership Management Program - ongoing . See Item 11.8
  - 4.2 Bank Signatories Treasurer forwarding relevant paperwork.
  - 4.3 Score Board Costings – Held over to March meeting.
  - 4.4 Face Book – Joint Admin with Rosie - done.
  - 4.5 Coaching Recognition:  
[Coaching Recognition Item for Board consideration.docx](#)  
Fidy contacted Pam Gentle, and together they developed a proposal for clubs seeking to honour members who have provided significant coaching services.  
The proposal was approved by the Board, and will be circulated to all club secretaries as well as information published in CNSW Newsletter.
5. **Chair's Report:** [Chair's Report 2023 February.docx](#)

There is still \$58,000 remaining from our NSW Office of Sport COVID Recovery Grant. Kate has applied for an extension to end-June – likely to be granted.

The new ACA CEO is developing a paper on the new ACA website platform – this will have implications for CNSW if we move to the new platform.

The response from clubs to provide lawns for CNSW events in January February, when the Tempe lawns were closed, was much appreciated.
6. **Finance report**

No discussion. Arranged for a special meeting on Mon 20/2/2023 at 7:00pm, when Steve Miles will be present to speak to his reports. The Board requests to consider a full 12/12 financial forecast.

Other items for inclusion: expenditure on a) Tempe lawns and b) state teams. Also funds for Hubs.

Approved by email (for noting):

\$2,000	Pye Landscapes, for landscape services at Tempe	
\$1,207	Gateball tapes	from COVID funds
\$8,809	Gateball equipment	“

  - 6.1 [Treasurer's Report 202212 v2.pdf](#)
  - 6.2 [Treasurer's Report 20230214.pdf](#)

## 7. Grants

7.1 OSP-2022/23-0002 - Invoice sent for payment to CNSW

Note: \$15,000 of the annual grant from Office of Sport is required to be spent on governance.

## 8. FMC Report – still awaiting report

## 9. CRCC Agreement

The Board is pleased to have received agreement from CRCC for annual fee \$120/member  
The other items were postponed – for consideration at the special meeting on 20/2/2023

Response to CRCC – Lawn Renovations [CRCC-FMC-2023-01a.docx](#)

Response to CRCC- Hoop Renovations [cnsw-crcc-reponse-hoops.docx](#)

Response from CRCC to above correspondence [CRCC-Reply.pdf](#)

Response to from CRCC to Agreement CNSW-CRCC 2023 Draft Agreement - CRCC Final .pd

## 10. CNSW Policy Review

Update to Duties of Officers and Committees Policy: Trophy Officer Responsibilities as per email. The Board agreed with Ray's report.

## 11. General Business

11.1 Strategic Plan – see AGM, Item 14

11.2 Microsoft 365 extra licenses [email changes.docx](#) - for next meeting

11.3 Purchasing 105 Badges for 2023 events – this was already approved by email

11.4 Trophies

11.5 Replacement trophies for CNSW Handicap events

[Board paper - Replacement trophies for CNSW Handicap singles and doubles events.pdf](#)

Agreed: There is no need to change the trophies with the change to Advance GC rules in handicapped tournaments.

11.6 Sponsorship for junior players: [Ethan Gumbrell Sponsorship](#)

The Board did not want to set a precedent for an individual player

11.7 Request for players to update Handicap details

[Steve Thornton Constitution Clause 7\(B\)4](#)

It would be impossible for clubs and CNSW to police members for every change to their ACA index, however the responsibility should be mandated for anyone participating in a CNSW tournament. Members need to be advised of this.

11.8 CNSW Membership Promotion and Marketing Project

[CNSW Board Paper - Membership Promotion and Marketing.pdf](#)

Liz and Fidy were not convinced by the marketing consultant's informal proposal. Strategies will vary for different clubs and need to target approaches for different groups of potential members. The clubs will need some resources to support their strategies. Professionally designed and printed postcards were found to be very useful for the Nelson Bay membership strategies.

The Board is concerned that this project needs to be set in motion before June, for use of the funds. A marketing plan needs to be developed as soon as possible. Need to progress this project between meetings, and communicate with the Board by email.

**12. Golden Mallet Award:** [Golden Mallet Award 2022.pages](#)

The GMA judges have made the decision to award the Golden Mallet 2023 to Pat Moroney, Jamberoo Croquet Club. The Board supported this decision. Once Jamberoo advises when the GMA will be presented, a Board member will attend the presentation on behalf of CNSW.

Following few nominations received 2023, the Board would like to review the process before nominations for 2024 Awards are called.

**13. Committee Reports**

13.1 Report on Hubs: [club hub board report pdf.pdf](#)  
[Board paper - Lawn fees club hub events.pdf](#)  
[Schedule B CLUB HUBS Grant Allocation - Copy.docx](#)

The Board approved the proposal for payment of green fees for players attending Hub events.

13.2 Next Stage of Hubs Project: [Club Hubs Phase 2.docx](#)

Renewal of contracts should be for 2 years instead of 1 year.

There are COVID Grant funds available from Office of Sport until June 2024. Cannot guarantee continuation of funding for Hubs beyond 2024. Recommend developing an additional 3 Hubs for this project, in regions where there are no Hubs currently. Plan for 8 Hubs instead of current 5 – for further discussion with Treasurer at meeting on 20/2/23.

**14. AGM 27<sup>th</sup> March 2023 at 19:00**

14.1 Deadlines for AGM Business. [AGM-TimeTable.xlsx](#)

All clubs have been notified of the AGM, and documents are being prepared and circulated in accordance with the required schedule. Note – the current strategic plan is coming to its close.

14.2 Reminder to Board Members - Board Nominations are due, Monday 20/2/23

**15. Any Other Business**

**16. Correspondence:** [2023-01-Email-List.docx](#)

**17. Next Meeting:** - There are three meetings for diary:

Mon, February 20, 2023 at 7:00pm – additional meeting to review Budget expenditure

Tues, March 14<sup>th</sup>, 2023 at 7:00pm – regular monthly Board meeting  
Mon, March 27 2023 at 7:00pm – CNSW AGM 2023

**18.** Meeting Closed at 9:05pm

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