

# Croquet NSW

## Board Minutes: January 16, 2024

### 1. Meeting

- 1.1. Meeting Opening: The chair declared a quorum was present and opened the meeting at 7:02pm
- 1.2. Attendees: Kate McLoughlin (KM), Ray Chapman (RC), Rik Mills (RM), Steve Miles (SM), Elizabeth Friend (EF), Fidy Westgarth (FW), Stephen Burns (SB)
- 1.3. Directors Conflict of Interest Declarations: Stephen Burns is President of Cooks River Croquet Club
- 1.4. Previous Minutes
  - 1.4.1. Confirmation of the Minutes from 19th December 2023. Moved Liz/Ray that the minutes are a true record.  
**Motion carried.**
- 1.5. Matters arising
  - 1.5.1. The board had approved an increased surrounds budget subject to review by the FMC. However CRCC had already spent some of this budget in the recent working bee. The board approved CRCC spending \$660 on rubbish removal and \$287 for new hedger blades
  - 1.5.2. Trophy audit was being conducted by Stephen Burns assisting Ray Chapman
  - 1.5.3. Male/ female statistics are required by Croquet Australia.  
**Action: KM to follow up**
  - 1.5.4. New balls. **Action: Purchase to be reviewed by FMC**
  - 1.5.5. POM: IWC will be holding a meeting on February 14
  - 1.5.6. Golden Mallet: In progress but unlikely to be decided by March 20 AGM
  - 1.5.7. Still need to advise on confirmation of insurance cover for unpaid workers.  
**Action: SM to contact broker for information**  
The meeting approved the Treasurer's report from the December meeting as this was overlooked during the discussion last month

### 2. Matters for Decision

- 2.1. Major Strategic Decisions
  - 2.1.1. Website Replacement. The meeting discussed the paper from KM. SM confirmed that he was happy with the price. It was likely that Croquet Australia would be seeking sponsorship as part of the financing for the eventual Criquet Australia website and database. The board was comfortable with event sponsorship and signage but not direct marketing to players.

**Approval: The board approved website costs of \$9,500 initial and \$1,970 ongoing for RevSport to develop the website.** Funds would come from the remaining \$41,000 in the Covid grant, or the annual Office of Sport grant. In the event that grants were not available the board felt that this important enough to be a CNSW expense

## 2.2. Operational Decisions

**2.2.1.** Regional Development Squads: There was discussion on whether or not Tempe lawn fees should apply to the Southern Metropolitan Regional Development Squad. It was decided that no lawn fee would apply to any Development Squad playing at Tempe (4-2). It was noted that most members of the Southern Metropolitan squad were CRCC members so would not pay lawn fees anyway. **It was agreed that these events were not part of the event undertaking in the Tempe Lawn Use Agreement between CNSW and CRCC.**

**2.2.2.** Hub Funding: The hub funding papers were discussed along with a recommendation to provide extra funding to Port Macquarie hub. The board decided that no extra funding should be provided at this stage as there was still \$1,600 in the Port Macquarie hub account. Current hub funding expires at 30 June 2024 and future funding will be reviewed before then.

**Action: RC advise Port Macquarie**

## 3. Matters for Discussion.

### 3.1. Report from the Chair

**3.1.1.** As previously reported their will be a POM meeting about the Tempe plans (but not lease agreements) on February 14.

**3.1.2.** KM attended a TC meeting where it was decided to continue AC brooch events this year. Brooch events would be in a similar format to the Beryl Chambers i.e. a regional event with a state final. It was agreed that the entry fee for a regional event would be \$30 and the entry fee for the state final would be \$25.

**3.1.3.** Still have options to investigate for 2024 coaching.

### 3.2. Treasurer's Report

**3.2.1.** The Treasurer's written report was noted

**3.2.2.** The Pye account for \$4,796 was approved. It was noted that November and December accounts have yet to be received

**3.3. Live Streaming:** There was discussion on the target audience for live streaming as viewer numbers are low even though the viewers are enthusiastic. The target audience is those who cannot attend the event. It was recognised that having commentators and camera operators properly manned was a challenge.

**Approval: It was decided not to purchase equipment at this stage but to treat events on April 7 and 22 as trial events at a cost of \$550 per event for a telecast of the finals day.**

**Action: RC will coordinate for both events. RC will be playing in the April 7 event but not April 22. The board approved RC travel expenses for the April 22 event.**

- 3.4. Coaching Coordinators
  - 3.4.1. Depending on the outcome of recruitment it may be necessary to split the role between different form of croquet
  - 3.4.2. RC will continue in the role of Ricochet Co-ordinator until a replacement is found or Richard Hughes returns from overseas
4. Committee Minutes/Officer Reports
  - 4.1. Operational Plan – discussion deferred
  - 4.2. Facilities Management Committee: Proposed budget for surrounds to be considered in February. Current expenditure approved on Matters arising
  - 4.3. Letter from Nelson Bay re: problems with end of year pennants was referred to the Tournament Committee. **Action: Referred to Tournament Committee**
5. Policies and Procedures
  - 5.1. Directors Code of Conduct Agreement: **Approved**
  - 5.2. Directors Conflict of Interest Policy: **Approved**
  - 5.3. Role of Directors: **Approved**
6. Matters for Ratification/Approval were all dealt with before the meeting
7. Matters for Noting
  - 7.1. Correspondence
  - 7.2. Updated NIF Child Protection – to be discussed at February Board meeting
  - 7.3. Grant for Lights at Tempe
  - 7.4. Thank You from the Makara to Fidy for making the presentations.
  - 7.5. GC SC
    - 7.5.1. There was some discussion on Advantage GC after a question from FW. It was suggested that FW contact the secretary of Coogee. Action **Action: RC will ask the Tournament Committee to issue extra advice**  
**Action: Have a website forum. RM to coordinate**
  - 7.6. SD Ricochet Leave of Absence – dealt with earlier
  - 7.7. Notice of Membership of Sports NSW Sport NSW – just acknowledgement
8. Meeting closed at 9:09pm
  - 8.1. Next Meeting, Tuesday February 13